



RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE MEETING

A meeting of the IQAC committee was held on 19th Sept, 2022 at 3.00 PM in the IQAC office at the Mahatma Jyotiba Fule Campus. Following members were present for this meeting, the minutes of meeting and action taken are:

Dr Subhash Choudhary, Hon'ble Vice Chancellor, President
Dr Rajesh Singh, Director IIL
Dr Sanjay Kavishwar, Finance Officer (I/C), RTMNU
Dr Satish Sharma, Head, Electronics and Computer science
Dr Rekha Sharma, Associate Professor, UGC-Human Resource Development centre
Dr Sanjay Dhoble, Professor, Department of Physics
Dr S I Koreti, Head and Professor, Department of History
Dr (Mrs) Bandana Samant, Associate Professor, Department of Geology
Dr Dadasaheb Kokare, ~~Assistant~~ Professor, Department of Pharmaceutical Science
Dr Mahesh Kumar Yenkie, Former Pro-Vice Chancellor
Dr (Mrs) Smita Acharya, Director IQAC, (Member secretary)

Item No. 1: To confirm the minutes of the previous IQAC meeting

Item No. 2: NIRF Ranking Analysis and strategic plan for its implementation.

Item No. 3: Create separate account head in annual budget of RTMNU for Conferences/workshops/seminars organized by PGTD-RTMNU and increase existing budget for the expenses, as it is found to be comparatively less.

Item No 4: Teacher and students travel support for conferences/seminar/workshops etc

Item No 5: Academic Audit of University Department.

Item No 6: Appointment of few Adjunct / Eminent Professor, PGTD students.

Item No 7: Suggestions: Purchasing of Scopus subscription, Turnitin plagiarism software.

Item No. 8: Recognizing best practices of university and working on that to explore.

Item No. 9: Learning management system (LMS) of RTMNU.

Item No. 10: Detail of server for storing of data of IQAC submitted to NAAC through AQAR.

Item No 11: Strategies for Implementation of NEP

- a. Formation of Task force for NEP Implementation.
- b. Multidisciplinary board



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- c. Effective implementation of CBCS for UG+PG courses
- d. Practical implementation of multiple entry and exit.
- e. ABC registration status and orientation
- f. Urgent implementation OL and ODL

The meeting begin by welcoming all the members by IQAC Director and sought permission from the chair to start the proceeding of the meeting. With the permission of president, all the points in the agenda were discussed in the meeting. Deliberation and discussion during the meeting are documented below.

Item No 1: To confirm the minutes of the previous IQAC meeting and the Action taken Report (ATR)

Discussion: Minutes of the previous IQAC meeting were unanimously confirmed. All the points and point-wise reply regarding the action taken were discussed during the meeting. The IQAC director presented a detailed account of the action taken on various issues discussed during previous meeting. The committee expressed satisfaction over the action taken.

Item No. 2: NIRF Ranking Analysis and strategic plan for its implementation.

Discussion: Detail Analysis of NIRF Report 2020-21 of RTMNU has been done and discussed. The data is compared with few high ranked universities. Core discussion and suggestions on how can we improve our university ranking? has been done. It has been decided that task force is formed to make systematic pre-planning for participation and presentation of NIRF data of university,

1. Discussion on various parameters of NIRF Ranking.
2. Pre-planning for application of NIRF ranking
3. Effective way for the presentation of the parameters in the application.
4. Optimization of parameters in the University Ecosystem for upgradation of the ranking.

Item No. 3: Create separate account head in annual budget of RTMNU for Conferences/workshops/seminars and increase existing budget for the expenses, as it is found to be comparatively less.

Discussion: Finance officer is requested to create separate account head so that fund allocated for the activities can be clearly shown in annual budget as well as separate audit statement will be generated.

Item No 4: Teacher and students travel support for conferences/seminar/workshops etc.

Discussion: NAAC-AQAR as well as NIRF, asking data of "Total number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year". However university had mentioned nil (zero) in the metric; as UGC fund is not received since, 2017.

It is urgent need to allocate some travel fund and making policy for distribution of fund to both teacher and students.

Item No 5: Academic Audit of University Department.



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Discussion: As per Revised framework of NAAC, Academic Audit of every Academic year is mandatory. The report with action taken has to be submitted to every year AQAR. However, Academic Audit of AY 2020-21 and 2021-22 has not conducted. IQAC has already suggested it in IQAC-meeting held on 7th April, 2021 with proposed guidelines. The matter is pending in Board of Dean office. Sudden attention and action is needed.

Item No 6: Appointment of few Adjunct / Eminent Professor, PGTD students.

Discussion: Guidelines are framed, recommended name of potential person for the post are asked from few potential Departmental.

Item No 7: Purchasing of Scopus subscription, Turnitin plagiarism software.

Discussion: Finance and Audit office with Library section are informed and working on for the procurement of these.

Item No. 8: Recognizing best practices of university and working on that to explore.

Discussion: It has been suggested to ask best practices from Department and then work-out to explore best practice of university.

Item No. 9: Learning management system (LMS) of RTMNU.

Discussion: Learning management system designed for university has been found to be not implemented properly. So need proper orientation and coordination amongst all stakeholders concern to use this. It is suggested that single window problem identifier and solver shall be deputed to closely monitor its use.

Item No. 10: Detail of server for storing of data of IQAC submitted to NAAC through AQAR.

Discussion: NAAC-SSR and NAAC-AQAR-2018-19, 2019-20, 2020-21 data had been submitted on RTMNU-MIS server. As the agreement of MIS server was terminated since August-2021, so need to allot new server for the storage of the data. Last date for AQAR submission is 31st Dec., 2022. Data collection for RTMNU-AQAR is going on. Request to suggest server details to store the data.

Item No 11: Strategies for Implementation of NEP

- a. Formation of Task force for NEP Implementation.

Sr no	Task Force Members	NEP implementation core topics
1	Hon'ble Dr Subhash Choudhari, Chairman	
1	Dr Prashant Maheswari, Dean Science and Technology, Member	Institutional Development Plan
2	Dr Sanjay Kaviswar, Dean Commerce and Management, Member	NHEQF
3	Dr Dattatraya Watmode, Dean, Humanities, Member	Adoption of Academic Bank of credit
4	Dr Rajeshree Vaishnav, Dean, Interdisciplinary, Member	CFCs
5	Dr Rekha Sharma, Professor, UGC-HRDC, Member	Nodel centre for Swayam and MOOCs
6	Dr O P Chimankar, Professor and Head, Department of Physics,	CBCS



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	Member	
7	Dr K R Randive, Professor and Head, Department of Geology, Member	Multiple entry and exist scheme
8	Dr Ashok Borkar, Head and Associate Professor, sociology, Member	Multiple entry and exist scheme
9	Dr Moiz Mannan Haque, Head, Mass Communication, Member	CBCS
10	Dr Ravi Khangai, Department of History, Member	Multidisciplinary
11	Dr Jitendra Vasnik, Department of Public Administration, Member	ODL and online programme
12	Dr Sumit Mahore, Department of Economics, Member	ODL and online programme
13	Dr Vijay Tangde, Department of Chemistry, Member	Multidisciplinary
14	Dr Smita Acharya, Secretary	

Various topics cover under NEP is distributed amongst task force members. The series of meetings are going on to deliberate and design framework of NEP implementation in RTMNU.

To aware the University Department + constituted Institute + affiliated college of University with various terminology associate with NEP, rigorous FDP + Orientations Programme + workshop, will be planned on the topics: Multidisciplinary curriculum, CBCS, Multiple Entry and exit, ABC registration, OL+ODL implementations etc.

Signature:

Dr Rajesh Singh, Director III

Dr Satish Sharma, Head, Electronics and Computer science

Dr Rekha Sharma, Associate Professor, UGC-Human Resource Development centre

Signature:

Dr Sanjay Dhole, Professor, Department of Physics

Dr S I Koreti, Head and Professor, Department of History

Dr (Mrs) Bandana Samant, Associate Professor, Department of Geology

Signature:

Dr Dadasaheb Kokare, ~~Assistant~~ Professor, Department of Pharmaceutical Science

Dr Mahesh Kumar Yenkie, Former Pro-Vice Chancellor

(Dr Smita Acharya)
(Director, IQAC)

Signature

Dr Sanjay Kavishwar
Finance and Audit officer (I/c),
RTMNU

(Dr Subhash Choudhary)
Vice Chancellor, RTMNU
Chairman



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Action taken report of the decision taken in the IQAC meeting held on 19th September, 2022

Sr No.	Item No	Heading of Item and decision	Details of action taken and nature of action taken
1.	1	To confirm the minutes of the previous IQAC meeting	Minutes of meeting of IQAC 7 th April, 2021 confirmed
2.	1	To confirm the Action taken Report (ATR)	Action taken for the previous minutes of meeting held on 7 th April, 2021 was confirmed.
	2	NIRF Ranking Analysis and strategic plan for its implementation.	The task force is formed to pre-plan the NIRF data, the members are: 1. Dr Subhash Choudhary, Hon'ble VC, Chairperson 2. Dr Sanjav Kavishwar, Finance officer (incharge), Member 3. Dr Sanchin Untawale, Principal, GH Ralsoni College of Engineering, Member 4. Dr Anant Pande, Member 5. Dr Babasaheb Kokare, Member 6. Dr Payal Thaorey, Member 7. Dr Y A Murkute, Member 8. Dr Bharat Bhanvase, Member 9. Dr Satyendra Prasad, Member
3	3	Create separate account head in annual budget of RTMNU for Conferences/workshops/seminars organized by PGTD-RTMNU and increase existing budget for the expenses, as it is found to be comparatively less.	Inform to finance and account office to create separate account head so that fund allocated for the activities can be clearly shown in annual budget as well as separate audit statement will be generated.
4.	4	Teacher and research students travel support for conferences /seminar /workshops	<ul style="list-style-type: none">• Inform to finance and account office to allot budget for the head.• To frame the guidelines for distribution of the travel grant to teacher and research students committee will be constituted.



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5	5	Academic Audit of University Department	<ul style="list-style-type: none">Board of dean need to take urgent action; as file is pending since last two years in board of dean office.
6	6	Appointment of few Adjunct / Eminent Professor, PGTD students.	<ul style="list-style-type: none">Few Departmental Head are asked to recommend name of potential person as Adjunct/Eminent professor.
7	7	Purchasing of Scopus subscription, Turnitin plagiarism software.	<ul style="list-style-type: none">Process of purchasing is under consideration of Finance and Audit department.
8	8	Recognizing best practices of university and working on that to explore.	<ul style="list-style-type: none">PGTD department are asked to submit their best practices on or before 15 Dec, 2022.
9	9	Learning management system (LMS) of RTMNU	<ul style="list-style-type: none">Single window controlling of PGTD-LMS is suggested to administrative body of University.
10	10	Server address for storing of AQAR-2022 data is urgently needed.	<ul style="list-style-type: none">Urgent action to fulfil the demand is asked from administrative body of University.
11	11	Strategies for Implementation of NEP	<ul style="list-style-type: none">Task force is formed.Various topics cover under NEP is distributed amongst task force members.The series of meetings are going on to deliberate and design framework of NEP implementation in RTMNU.

Director/IQAC