

Minutes of the meeting – 30.07.2018

The meeting was held on 30th July, 2018 at 12 pm. in Principal's chamber to discuss the following agenda.

1. Discussion of the previous minutes
2. Action taken
3. Criteria allotment to the staff.

Meeting was presided by the Principal. The coordinator proposed for the 7 criteria to be allotted group wise to all the staff members for the NAAC SSR submission and distributed 7 criteria to all. All the members were present. All minutes were passed by the Principal in the meeting, in the presence of all the members.

Minutes of the meeting – 19.11.2018

The meeting was held on 19th November, 2018. At 12 pm. in Principal's chamber to discuss the following agenda.

- Discussion on previous meeting.
- Proposal for Conference / Workshop / Seminar to be sent by all departments.
- Curriculum designing according to Academic Calendar.
- The meeting was organized by IQAC members and attended by all the members.
- The Principal presided as the Chairperson. The convener proposed for the issue of Academic Planning for the year 2018-19. Discussion was facilitated and measures were planned to improve the academic result of the college.
- Discussion on the planning of acceptance of the proposals of Conferences & Workshops by all the departments.
- The convener proposed vote of thanks. All the minutes were passed in the meeting by the Principal.

Minutes of the meeting – 30.1.2019

The meeting was held on 30th Jan, 2019 at 11 am. Principal Dr. Shraddha Naidu presided as the chairperson. All the staff members & IQAC members attended the meeting as the NAAC report has been read by the advisor of Arya Vidya Sabha Dr. Vandana Khushalani

The agenda of the meeting is –

- Discussion of the previous minutes
- Action taken
- Proposals for internal workshop/ conference/ seminar to be sent by all departments
- AOB
- The meeting was organised by the coordinator and all the members have attended the meeting.
- It was presided by the Principal and discussed on the marks/grade given by the NAAC Peer Team.
- It was discussed and decided to send the proposals of conference & workshops by all the departments.
- Other parts are also been discussed such as Innovations in Teaching Learning, Teaching Profile, Research Committee, Job Placements of Students, Bridge Courses etc.
- All the minutes were passed by the Principal in the meeting in the presence of all members.

Minutes of the meeting – 15.03.2019

The meeting was held on 15th March, 2019. at 12 pm. in Principal's chamber to discuss the following agenda.

- Discussed on the proposal for Personality development Prayer
- Spoken English Classes.
- Certificate Courses
- ICT use in Teaching & Learning.
- Discussion to organise IPR conference
- Minutes of the last meeting were read out and confirmed.
- It was discussed and decided to take 30 days Workshop for personality development programme by Dr. Chetan Pathak for this programme renowned academicians & Personalities were going to invite.
- Proposal of Certificate Courses in Music & Home Economics were passed in the meeting.
- The Principal also discussed with staff that use of ICT in teaching & Learning should be implemented.
- The meeting ended with thanks to the chair.