

## Action Taken Report 2018-19

S. N	Feedback	Given by	Action Taken
1	Short term Courses to be offered. More Projects, Latest Computer Languages have to be included in the Curriculum.	Parents	More projects are being given to students of BA, B Com; it has been briefed about exploring new courses. MOUs have been signed with reputed institutions for more projects and providing expertise for short term courses.
2	Educational tours & Picnics must be arranged	Students	Educational tours are arranged as per prescribed in syllabi. Picnics cannot be arranged due to large expenditure, safety concerns and short number of working days in the Semester system.
3	Teaching techniques and presentation techniques to be upgraded by Faculty	Parents	Faculty has been given feedback by Principal. Additional ICT facilities of LCD Projectors and screens have been added in 8 classrooms for improvement of Teaching and presentation techniques.
4	More number of books to be issued for more duration Demo before start of Practical	Students	More books have been added to the text books in Library. Students have been permitted to retain books for longer duration before return/reissue. Reference books cannot be issued unless they are in multiple copies but need to be referred by students within Library itself.
5	Text books have to be provided	Students	3 books at a time are now issued for an increased duration of 2 weeks
6	Class timings to be made compact	Students	Concrete action cannot be taken in this respect due to less number of sanctioned staff and subject combinations offered. Time table made Compact as far as possible
7	Need provision for Extra-curricular activities & Sports	Alumni	Infrastructural facilities for both extracurricular activity and sports are being augmented through Grants by renovation of auditorium and basketball ground.

<b>8</b>	Wash rooms are unhygienic	Students	New wash room for boys has been created. Cleaning staff has been briefed accordingly for maintaining better cleanliness and hygiene.
<b>9</b>	Labs are poorly maintained and unhygienic	Alumni	Non-teaching staff has been briefed for better maintenance of laboratories.
<b>10</b>	Library materials are not adequate Reference books are not issued	Alumni	More books have been added to the text books in Library. Students have been permitted to retain books for longer duration before return/ reissue
<b>11</b>	Lab is not well-equipped	Students	Additions to equipment in lab are being given priority based on fund availability.
<b>12</b>	More variety in canteen	Alumni	The Canteen contractor instructed to prepare a variety of fresh dishes
<b>13</b>	Better seating facility for canteen	Students	The suggestion has been conveyed to the Management.
<b>14</b>	Explanation with power point	Students	Staffs have been instructed to give more explanation while teaching with the aid of presentations.



In-charge  
Dr. Ritu Tiwari



Principal  
Dr. Shraddha Anilkumar