



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>DAYANAND ARYA KANYA MAHAVIDYALAYA</b>
• Name of the Head of the institution	<b>DR SHRADDHA ANILKUMAR</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>0712-2633233</b>
• Mobile no	<b>9325153116</b>
• Registered e-mail	<b>aryawani.ngp@gmail.com</b>
• Alternate e-mail	<b>sanilkumar1966@gmail.com</b>
• Address	<b>NR. JANTA HOSPITAL, JARIPATKA</b>
• City/Town	<b>NAGPUR</b>
• State/UT	<b>MAHARASHTRA</b>
• Pin Code	<b>440014</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>AFFILIATED</b>
• Type of Institution	<b>Women</b>
• Location	<b>Urban</b>
• Financial Status	<b>UGC 2f and 12(B)</b>

• Name of the Affiliating University	RASHTRASANT TUKDOJI MAHARAJ NAGPUR UNIVERSITY				
• Name of the IQAC Coordinator	DR MONALI MASIH				
• Phone No.	07122633233				
• Alternate phone No.	07122955977				
• Mobile	9370971222				
• IQAC e-mail address	monalimasih@gmail.com				
• Alternate Email address	aryawani.ngp@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://dakmnagpur.in/">www.http://dakmnagpur.in/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://dakmnagpur.in/uploaded/Academic%20Calender-2020-21.pdf">http://dakmnagpur.in/uploaded/Academic%20Calender-2020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.8	2005	28/02/2005	27/02/2010
Cycle 2	B	2.7	2011	30/12/2011	29/12/2016
Cycle 3	B	2.36	2018	02/11/2018	01/11/2023
<b>6.Date of Establishment of IQAC</b>			30/06/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	03	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>CONDUCTED NATIONAL &amp; INTERNATIONAL WEBINARS IN VARIOUS SUBJECTS LIKE FUTURE GENERATION ACADEMICIAN,TEACHING LEARNING AND ICT,STRESS MANAGEMENT DURING COVID,NUTRITION AND IMMUNITY,ROLE OF MUSIC,FINANCIAL LITERACY,RE-IMAGINING POLICIES,EDUCATIONAL &amp;SOCIAL CHALLENGES&amp;FUTURE ENVIORNMENT</p>		
<p>CONDUCTED LECTURE SERIES FOR STUDENTS IN DIFFERENT SUBJECTS AND PROVIDE THE ICT FACILITIES</p>		
<p>DURING PANDEMIC THERE WAS BIG SHORTAGE OF BLOOD,COLLEGE CAME FORWARD TO COPE UP THE SITUATION ,STUDENTS VISITED DOOR TO DOOR TO ENCOURAGE THE PEOPLE TO DONATE THE BLOOD AND COLLECTED 923 BOTTLES IN DONATION CAMP</p>		
<p>DISTRIBUTION OF MASKS, GROCERIES,SANITIZERS IN NEEDY STUDENTS AND NON- GRANT STAFF</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
<p>1. Conduct of IQAC meetings</p>	<p>IQAC meetings taken from 28.07.2020 to 29.03.2021 Special Committee has been formed for the development and introduction of new programmes and activities. IQAC visits to the departments for quality check as an Internal Audit.</p>
<p>2. Conduct of National-International Conferences, Workshops, Seminar towards Research enhancement.</p>	<p>Increase in Faculty Participation in Research through conducting subjectwise Conferences, Lectures Series Inviting Experts for Lectures .Detail has been given below:- One Day Webinar on Teaching Learning &amp; ICT, Resource Person-Dr. Hitesh Raviya, uni. of Baroda, Dr Santosh Mahapatra, BITS Pilani, Hyderabad. Dr. Z.N. Patil Hyderabad. One Day Webinar on Stress Management During Covid-19 for college students. Resource Person- Dr. Manjusha .S. Molwane. Dr. Anilkumar Kalwade. National Webinar on Financial Literacy for Women. Resource Person- Prof. Rahul Tripathi, Goa. National Webinar on Covid -19: Issues &amp; Challenges for Future Environment. Resource Person- Dr. Rajkumar Khapekar. Dr. Praveen Meshram. One day Webinar on Nutrition &amp; Immunity, Guidance for different age group. Resource Person- Dr. Manjusha Molwane, Dr. Vaishali Dhananjay Webinar on Teaching Learning Methodology in Commerce &amp; Management. Resource Person- Dr. Kinnarry Thakkar. One day Webinar on 'Guidance on Nutrition and Resistance Power for different age group</p>

3.Collaboration with other colleges.	Tie up with B.A.Amlani college Mumbai, Yashodha College Nagpur, Renuka college Nagpur.
4. Conduct and Analysis of Academic and Green Audit.	IQAC Coordinated in conducting Academic and Green Audit by External Experts. Natural Resources Management Consultants by Dr. P.K. Gandhi, (Director)..
5. Creating Eco-System	Placing LED lights throughout the Campus. Ban Of Plastics within the Campus. Establishment of Nature Club. Regular Tree Plantation.
6. To Conduct Online Webinar on NRI Marraiges to National Council of Women.	Proposal sent to National Council of Women to take Webinar on NRI Marraiges.
7. Bridge Course for 1st year students	Some Depatments have framed and exicuted the bridge cources for semister 1&2 level. Pre-requisites for their subjects at the beginning of the session.
8. Five Day Short Term Program & 8 Day Ouality Improvement Program	Short Term Program on Personality Development. Resource Persons--Dr Shraddha Anilkumar, Dr. Jitendra Aherkar, Dr. D.R. Satpute, Dr. Renu Dalela, Dr. Shraddha Deshpande, Dr. Kapil Singhale, Dr. Kartik Panicher, Mrs. Nidhi Raghuvanshi. National Level 8 day Program on QIP. Resource Person--Dr. Devendra Kawde , Dr. Aniruddha Deshpande, Dr. Shirish Chindhade, Dr. Vinayak Shirgurkar, Dr. Pankaj Mittal, Dr. Sunita Wadikar, Dr. Mrunalini Fadnavis, Prof. Shrinivasa Varakhedi
9. Academic Audit By University External Experts	Dr. Tanuja Nafde- President, Dr. Satish Chafle- Member, Dr. Rajni Harude-

	Member,Dr.Muktadevi Mohite- Member,Dr.Gajanan Polanwar- Member
10.To Restructure Teacher Mentor System	Restructured Teacher Mentor system for the effective execution and fruitful results.
11.Encourage Students to Participate in College Magazine	The College Magazine
12.To Revamp College Website	The Website was completely revamped this year for fast and better work.
13.To develop online feedback forms for different stakeholders	Online feedback forms were available for allmae,Parents and Students
14.Started Online Admission for UG and PG	Due to Pandamic all the process for admission was in Online mode.
15.Plan for coping up with the current Pandamic Situation du	Make the students Aware of the seriousness of the situation pledges taken to follow all guidelines, with Campaign organised from time to time,by Online quizzes conducted,poster making competitions & ppt ,quetionaires distributed through whats app groups,Importance of meditation,maintaining proper health & hygiene,while keeping the enviornment clean, Health & Hygiene & meditation, quetionare, Song dedicated for honouring the corona warriars o corona .Online quiz,Webinars,ppt,Whats app,Facebooks messages etc.
16.Improvement in students academic performance and learner outcome.	This year Dayanand College Students Secured three merit position in Nagpur Uniiversity coming 1st meri,5th merit & 8th merit

17.To Promote Earn & Learn Activity in Students	Our Students make self-made masks, corona protection kit, and also work in RTPCR test center organised by NMC. Even in the Pandemic situation girls participated in Pulse Polio Drive of NMC ,25 girls participated in this campaign
18.All the Staff members are motivated to publish their research papers in reputed journals and publish books.	20 research papers were written by all faculties in peer reviewed journals.
19.To encourage students to participate in university level, inter-collegiate, inter-university level games & sports competitions	11 girls selected in athletics, 8 girls for basket ball, 8 girls for volleyball, 5 girls for badminton, 8 girls for kabaddi, 14 girls woodball, 8 girls mini golf, 14 girls half marathon, 18 girls cross country, 2 girls won gold medal & silver medal in fitness sports association championship Chandigarh, 9 girls in tug of war tournament.
20. Encourage Teachers to write books and write chapters in Books	Dr. Shraddha Anilkumar -- Co-Editor of Journal and 2 Chapters in Book
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
<b>Name</b>	<b>Date of meeting(s)</b>
College Development Committee	16/09/2020
<b>14. Whether institutional data submitted to AISHE</b>	
<b>Year</b>	<b>Date of Submission</b>
2020-21	08/01/2022

## Extended Profile

### 1.Programme

1.1	<b>04</b>
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	<b>771</b>
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>1240</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	No File Uploaded

2.3	<b>217</b>
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	<b>14</b>
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	00
Number of sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1	26
Total number of Classrooms and Seminar halls	
4.2	647963.66
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	76
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institution has the mechanism for well planned curriculum delivery and documentation. • At the beginning of each academic session, college prepares its proposed academic calendar, which is uploaded in the college website. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. Students are informed about the academic calendar of the college. Notifying the probable teaching days, dates of internal examinations, curricular, extension related and co-curricular activities. • The appointment of the teacher is done according to rules of RTMNU in respective subject in Arts faculty hence the allocation of the subject and the workload according to government rules in fixed. • The workload of the teacher is allocated according to the RTMNU in the respective subjects. Time table committee is formed in the beginning of the session after allocation of subjects and workload, subject wise, class wise teacher wise time table is prepared by the committee. Time table is given to the teachers and displayed on the notice board of the college for students. • Orientation programme is organized every year for newly admitted

students to make them aware of the mechanism for curriculum delivery and implementation. • Based on the departmental routines, department conduct meetings for allotment of classes and syllabus distribution among the teachers. Based on the teaching assignments allotted in the syllabus distribution, all the faculty members prepare the teaching plan according to prescribed teaching hours. • All the faculty members maintain daily diary related to curriculum to be taught according to teaching plan. Diary is periodically reviewed by HOD's and principal and duly signed. • Along with the traditional chalk and talk method, teachers use Innovative teaching methods-like ICT, Audio Visual aids like TV, LCD, projector etc. • Class test/ surprise test and tutorial classes, Assignments (To inculcate reading and writing skills, home assignments on subject related topics) students seminars are undertaken. • To make the students aware of current issues guest lectures are arranged. Likewise Demonstrations enables students to actually understand the process of doing things practically. Yoga demonstration is regularly arranged on Yoga Day. • According to RTM Nagpur University Environmental Science is introduced and conducted for Second year BCom, and BA students. In this the students are required to prepare project files for which they have to carry out field work, hence field visits are organized. • Fieldtour are organized by the department of Political Science organizes study tour at Vidhan Bhawan during assembly and by Department of Home Economics to flowers show. Department of Fashion Designing organizes visit to garment factories, to provide the information, related to garment making, designing, manufacturing, tagging pricing and marketing. In the institution various committees are constituted like Student Council, Anti Ragging Cell, Career Cell, Women's Cell, NSS Cell, Continuous Adult Education Cell, Health Cell, Grievance Redressed Cell and Internal Compliant Cell. • Student satisfaction survey is conducted by IQAC to improve the teaching-learning process of each department.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution always believe in effective time management and timeliness. The comittee prepare a final academic calender in line

with the academic calender published by affiliating university provide to the commencement of the both coming semesters. The activities in the academic calender includes :-

- 1) semester commencement date
- 2) admission fee
- 3) working days
- 4) intercollegiate competitions
- 5) holidays
- 6) Test exams (tentitive)
- 7) date of practical exams
- 8) picnic(Study Tours)
- 9) parents meeting, alumni meeting
- 10 ) tentative dates of university practicals/ theroy exams

Extra working days are also provisioned in the academic calender in order to include the conduct of model examinations. The finalised academic calender is displayed on the notice board of the departments and also in prospectus. Any change in the academic calender due to unforeseen developments are communicated to the students. based on academic calenders all the faculty members prepare lesson plans, topics to be handled and insure unit wise completion as per internal exam dates. Faculties must strictly adhere to the academic calender. for any diversion alternative arrangements are done which are also mentioned in the classwise group.

The institution sticks to the academic calender publised by the university for respective courses which allow the teacher and students to space out their teaching and learning assignments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="http://dakmnagpur.in/uploaded/Academic%20Calender-2020-21.pdf">http://dakmnagpur.in/uploaded/Academic%20Calender-2020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

110

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate the cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics, The College has imbibed different types of courses in the curriculum, some enhance professional competencies while others aim to inculcate general competencies like social values, human values, environment sensitivity etc., thereby leading to the holistic development of students.

The courses on Ethics, Human Values through NSS and NCC, Environmental Studies are embedded in the curriculum of all programmes.

### 1. Gender Sensitivity

Gender sensitivity and gender sensitization is accomplished through amalgamation of theory and practice. Gender related Programs and activities are being addressed by "Woman Cell" . There are many platforms for hands-on experiences related to gender sensitivity which enable students to interface with real life situations such as field work, community outreach, and gender sensitization activities under various activities like webinar and seminars.

The Woman Cell was constituted and has been functioning in formal sense since 2008 as per RTMNU. The cell aims to enable lady faculty and girl students to explore their imminent potential in all aspects, providing a congenial working environment for them.

The events such as Quiz, Health check up camps and webinars on Women Empowerment and Great Women Personalities are conducted. The programme on "....." was conducted.

## 2. Human Values and Professional Ethics

"HAVAN" as moral values and vaidik cultural representative activity has been perform at the beginning of the session, and time to time on every occasion like 15 Aug , 26 Jan, Rishi Bodhotsatav and on fairwell of final year students. In view of Social development activities like working in NGOs, organizing blood donation camps, health check-up camps, hygiene and health workshops, environment awareness camps, cleanliness drive, workshops on social issues, public health, gender issues etc. All the activities of are monitored by faculty in-charge at each institution/campus.

As an integral part of student engagement in social activities during their programme of study, college also mandates all the students to enroll as NSS/NCC Volunteers. It aims at inculcating values, ethics and socially responsible qualities. Students organize street plays, awareness campaigns, debates etc. Human values activities by students are being conducted since inception.

3. Environment studies Importance of environment science and environment studies cannot be disputed. College follow the RTMNU University guidelines to continue Environment study as compulsory subject for third semester students to secure their credit. 50 Lectures were prepare on the basis of RTMNU prescribed syllabus on EVS(Environment studies). The Evaluation will be conducted at the time of 4 semester University exam mendetory.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

**1.3.3 - Number of students undertaking project work/field work/ internships**

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://dakmnagpur.in/feedback_reports.aspx">http://dakmnagpur.in/feedback_reports.aspx</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://dakmnagpur.in/feedback_reports.aspx">http://dakmnagpur.in/feedback_reports.aspx</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

771

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

561

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students after admission and organizes special programs for advance learners and slow learners.

To assess the learning level of the students after admission and before commencement of the program, a 7 day orientation program is held for all students to acquaint them with their new study program, college environment, courses offered and facilities available. Bridge courses are conducted to introduce the students to the subjects at the graduation level. A test is conducted by every subject teacher to find out the proficiency of the students. If some students are found not particularly apt or inclined for the subject opted they are advised for a change of subject. Students are categorised into slow learners and advance learners. Accordingly remedial classes for slow learners, intensive classes for advanced learners are conducted along with regular classes by related subject teacher. Slow Learners are provided with resource material. They are given homework, MCQS paper sets and solved paper on a regular basis. Stress related issues are solved and they are motivated through regular counseling. Advanced Learners are provided extra notes and reading material. Various paper sets with higher range of difficulty are discussed with them. All information regarding their wards is provided to parents during parent teacher meetings in addition one tutorial class per week for a batch of 20 students is held for compulsory English. The entire process described in detail above was carried out this year mainly through the online mode due to the pandemic situation. Student's groups were formed on Whats App and instructions and information were communicated through them. However, notes and resource material were provided in hard copy to those students who did not have access to smart phones and computers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
771	14

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The normal method of instruction used by teachers is lecture method, where the teacher controls teaching process and disseminate knowledge in an organized manner. The lecturers conducted mainly online classes and other activities described below using various online platforms like Zoom, Google meet, Microsoft teams, Team link, etc. due to the limitations of normal physical classes brought about by the pandemic situation. In this method the students become positive learners. We are today living in a knowledge based environment where students should not be mere spectators but they should be the partners in teaching learning method. Students centric methods are gaining momentum for inculcating problem solving spirit among students and promoting critical thinking abilities in them. The following methods are applied in our college:

1. Brainstorming - Ask students to think any ideas that come to mind

2. Assignments - theoretical & Practical

3. Case Studies - Discussion of imaginary or real situation to use the case study to ask questions about the activity

4. Information Collection - Ask students to collect information on relevant subjects in the library. This is useful for gathering extra knowledge.

5. Demonstration - Show exactly how something should be done eg. Filling in a record book, preparations of receipts.

7. Presentation & Experience - To prepare ppt.

8. Group Discussion - gather the members in small or large groups and discuss topics of interest provoke discussions by using open questions.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching learning process.

The session 2020-2021 was unique as the Covid-19 pandemic situation enforced totally online classes. All the faculty members used various online platforms like Zoom, Google meet, Microsoft team, Team link, and Google classroom to impact education and reach out to student in these difficult times. Our College collaborated with other colleges to cover the syllabus and the lectures are available on You tube for the benefit of students for all times. Compulsory English for BA 5th Sem and Commerce for students of 1st Sem were conducted along with Santaji College. Our college also has formed Whatsapp groups for all classes and subjects, where the Principal monitors all posts and provides valuable suggestions from time to time. Syllabus, paper pattern, notes, MCQs are posted on these groups for the benefit of students. Notes and resource material are provided in offline mode for students who do not have access to smart phones.

In normal situations teachers use a combination of traditional mode of teaching along with Information and Communication Technology. The College uses the following ICT Tools

i) Projectors-

ii) Desktops and laptops.

iii) Printers

iv) Photocopy machines/ Scanner

v) Seminar room.

vi) Auditorium-

vii) Digital library resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

18.66

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has a transparent system of evaluation. The examination committee prepares the timetable and displays on the notice board. For smooth functioning of the examination, seating arrangement of students is planned and room numbers are allotted programme wise. The teaching faculty is involved in invigilation duty to curb malpractice in examination system. Faculty carries paper setting work in their respective subjects. Printed questions papers are made available. Two term examination exists in the institution, with one in each session. This is compulsory for the students in view to know their progress & rectify their errors.

University Examination pattern is followed where 50% syllabus is covered in First term and 100% syllabus is covered in second term examination. Answer sheets are evaluated and moderated and distributed to the students. Results of each subject is prepared and due weightage is given to attendance, assignments and internal examination. These are communicated to the students in classroom or displayed on notice-boards. Parent teacher association meetings are organized and the parents are informed about shortage in attendance or marks scored by their wards. However, in the present pandemic situation, the entire evaluation system was conducted in online mode.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://www.dakmnagpur.in/">http://www.dakmnagpur.in/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a grievance cell to deal with student grievances. A grievance box is maintained, which is a provision for the students to register their grievances related to admission, assessment and other matters. The Grievance committee and Examination Committee comprising faculty member, Principal maintain a transparency. The grievance mail box is opened in presence of the committee members and the principal. The issues related to admission, examination and other matters are seen and the committee prepares the list of grievance which are to be redressed. The grievances related to examinations are promptly solved and redressal is provided in case of any disparity. The college has succeeded in ensuring a grievance free atmosphere. Utmost care is taken by professor guardians and the Principal to solve the problems and a free hand is given to the students to approach the Principal directly through their class representatives. In case a grievance is found to be genuine it is promptly redressed. Administrative office solves the grievance regarding university results. If needed faculty puts forth exam related issues before the Vice Chancellor. However, in the present pandemic situation, the entire system operated in online mode.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://www.dakmnagpur.in/">http://www.dakmnagpur.in/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Studying Arts and Humanities helps a student to develop power of analysis and expression. Students get to study a wide variety of subjects under humanities stream. Subjects like Sociology, Political Science , Economics , Home economics , Hindi Literature, Music and Fashion Designing open a wide variety of career options ; it prepares them for future jobs that require good communication skills , logical reasoning and analytical ability. The arts programme is expected to result in the following student learning outcome :

- An ability to apply knowledge.
- An ability to participate and contribute in multidisciplinary work.
- A recognition of the need for and an ability to engage in life long learning
- An ability to use the learning skill in modern and recent years.
- The broad education necessary to understand the impact of arts in a global , economic, environmental and social context.

Studying subjects in Commerce helps to create for the students an avenue for employment in the field of management.

- Basic understanding about management education to the student are provided
- Students are prepared to know newly created opportunities in accounting.
- Adequate exposure by using modern technology amongst the student in the field of banking is given. Innumerable career options and opportunities are opened up
- Program also prepares one to become an entrepreneur. A student has the advantage of entering a career in academics , research , other professional areas of commerce
- The students were encourage to see how all the skills and education gained in the college can be easily used in the online mode where they can reach out to a wide audience by showcasing their talents through You Tube, Facebook, Instagram, Twitter, Blogs, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://dakmnagpur.in/uploaded/Program_Outcomes24-2020.pdf">http://dakmnagpur.in/uploaded/Program_Outcomes24-2020.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has a mentor - mentee cell in which every student (mentee) is assigned a mentor to keep a record of her needs, goals and aspirations. The career counselling cell organises various program from time to time in which students get a feel of the new trends/career opportunities in the market. They are also guided towards entrepreneurship. Field/factory visit also ensure that they get exposed to large-scale work and get motivated towards self employment. The alumni association of the college keeps a track and is in constant touch with the Ex-students. These students seek the guidance of their teachers for further studies and possible modes of employment. Whenever they register for any educational courses, get a job or start their own enterprise, they inform the concerned incharges of alumni association. Our students are very active in the covid-19 pandemic situation. They reached out to the needy by way of making masks, food packets and even providing online tuition classes. The institution conducted programs on stress management for students, parents, alumni and society to deal with the pandemic situation and be aware of CAB. This is how attainment of program outcomes and course outcomes are evaluated by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

204

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://dakmnagpur.in/uploaded/Report/academic%20report%2020-21.pdf">http://dakmnagpur.in/uploaded/Report/academic%20report%2020-21.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://dakmnagpur.in/uploaded/SSSQuestions%20dayanand%20college%2020-21.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

03

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has Research Committee, which includes all HOD's faculty members to monitor, promote and evaluate the research activities of faculty members. The faculty is motivated and encouraged for proposal / submission of Minor Research Projects on issues of regional importance. Almost all the faculty members have attended National & International Conferences and Seminars and presented as well as published research papers in the proceedings. 70% of the faculty members hold the doctoral degree, Three faculty members are Research Supervisor but no students awarded doctoral degree and few students pursuing Ph.D. under their guidance. One student has been awarded under the guidance of Dr Sujata Chakravorty

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

nil

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The year 2020-2021 saw the Covid-19 pandemic at its peak. The sudden rise of the disease to pandemic proportions necessitated the sensitization of society towards it. The NSS unit of Dayanand Arya KanyaMahavidyalaya rose to the occasion and distributed self mademasks sanitizers, grocery kits in the neighbourhood. People were made aware of the norms to be followed through awareness campaigns. Posterdepicting the correct uses of masks, sanitizers and frequent washing of hands and social distancing were put up at strategic locations. RTPCR check up camps and vaccination centres were also set up NSS students teamed up with Sindhu Yuva Force to convince people to donate blood, which was in a cute shortage 926 units of blood were donated.. A Road Safety drive, street play and rally for road safety awareness were conducted successfully .Students worked with Nagpur MuncipalCorporation for the pulse polio vaccine and eradicationdrive, going from door to door ,administering the vaccine.

1. NSNS Students participated in webinars on nutrition and immunity, role of music in releasing mental stress, conserving environment, song dedicated to corona warriors .

**2. Appeal for protecting yourself by WHO, FIT India Movement ,registering in Arogya Setu App were undertaken.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

23

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

515

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

nil

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dayanand Arya Kanya Mahavidyalaya, Nagpur is known for good quality education with Vedic culture as well as for its good performance in curricular, co-curricular activities and extra-curricular activities for which the institution provides the necessary facilities in the form of an up-to-date infrastructure. The college is situated in the north of the city and easily accessible with public transport. The infrastructure of the college is adequate to meet the requirement of its various stake holders.

The college campus has adequate space of 0.67 acres for all academic administration, co-curricular and extra-curricular activities. New facilities have been created and the old ones have been renovated. The college has a sufficient number of classrooms(22) which are good ventilated with spacious seating arrangements. In many of these classrooms, conventional as well as advanced teaching aid can be used. Other teaching learning facilities include ICT facilities and computer lab.

There are 2 seminar hall and one auditorium with good sound system for conducting curricular activities such as Seminar, Quiz, Debate, Conference and all different competitions. Almost all departments have access to computing facilities. Central Library is accessible to all departments. Seminar hall with LCD projector and computers and laptops having latest configuration, with Internet connection to organize seminars, lectures and other academic activities and administrative meetings. Institute has one Conference room with AC and has seating capacity of 100 persons where internet and multi-media facilities, computers, Projector, White board, Scanner and Printer are available.

This year due to the pandemic and the need for online learning in addition to the above facilities the college has provided teachers and students with 2 tripods to enable online lectures, college has purchased ZOOM app.

Admission process was entirely online cloud based ERP software was purchased for admission. Exam was conducted in online mode. Several teachers have created their own blogs and youtube channels to disseminate study related videos and study material to students. Several webinars were conducted for students and teachers

Sanitizer stands were placed at each floor and enough sanitizers and body temperature checking machines were made available for the safety of the students and teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://dakmnagpur.in/infrastructure.aspx">http://dakmnagpur.in/infrastructure.aspx</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has played a Productive and supportive role in grooming students. Specific spaces have been earmarked for extra-curricular activities and made available to students. The college campus includes college building and playground measuring 0.67 acres. Total constructed area is 4500 sq. ft. The constructed building has two floors with the first and second floors being utilized for teaching purpose. On the ground floor, an auditorium, a playground, a canteen are situated. In all there are 32 rooms in existing building.

The college has good collection of dresses costumes, ornaments/ jewelry, accessories for various dance and drama activities which is provided to the students free of cost at the time of various programs. Gujarti chaniya choli, Sindhi traditional costumes, White sadi and blouse sets , Military sets, dandiya and several decoration accessories are available with the college.

During the pandemic the institution has taken adequate care to create awareness about mask wearing, social distancing and washing hands. Posters were placed at several strategic locations in the college. Website links to e newspapers was provided. A whatsapp group for e newspapers on demand was also created. In addition every class has

it own whatsapp group and subject groups as well.

The college has well equipped sports room with facility of indoor and outdoor games. Sufficient material to facilitate sports activities like cricket, football, badminton, hockey, volleyball, table tennis, gymnastics, kabaddi, kho-kho, chess, athletics, badminton, woodball and etc. Well equipped gymnasium which provides all facilities.

All the indoor games are played inside the premises and for outdoor games like cricket, football, athletics we use Mecosabagh Ground. Specialized games and sports is available. For health care first aid is provided to students and staff. indoor gym with necessary fitness equipments is also available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://dakmnagpur.in/gallery.aspx">http://dakmnagpur.in/gallery.aspx</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Dayanand Arya Kanya Mahavidyalaya library has been established since 1989. Entire library is housed in a big hall which has circulation near the entrance followed by the reading room area followed by shelf of books, volume, IT zone for surfing, OPAC photocopying unit. The aim of centre is to inculcate reading habits and encouraging research and academic activities by rendering information service at undergraduate

as well as post graduate level. The library is under surveillance of CCTV. The library has a stock of more than 13208 books and supply of 32 journals and magazines, 7 newspapers on regular basis. CD, E-book, E-journals 10 E-news papers plus audio video cassettes are also available for reference. The Library has Subscribe to N-List Infibnet facility. The library follows Dewey decimal scheme for classification. Last 10 years old question paper and syllabus of RTM Nagpur University are available in the library.

Library have subscribed software Named LIB-MAN Software Library Management System, an ideal library automation package.

LIB-MAN is integrated multi user, multi-lingual package which computerizes all the in-house operation of library.

The website provides various links for extra references such as competitive exams, swayam portal link, aryasamaj literature etc

Nature of automation (fully or partially) - Library is partially computerized. Acquisition, cataloguing, circulation, newspaper, journal entry are done by computers. All MIS analysis and reported by LIB-MAN.

Version - The software version is 1.0 Product No. MSERP /

0320/16/0014

Year of installation - 2006

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

23861

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

50

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college regularly updates and maintains its IT facilities. All computer related facilities are given a contract of their maintenance annually to Tangent computer Services. The ICT Smart Class Seminar Rooms and the related systems are maintained with AMC of the corresponding service provider. The college website has maintained regularly by AMC with MasterSoft ERP Solutions Pvt. Ltd. The AMC of CMS Software Is also made with MasterSoft ERP Solutions Pvt. Ltd. The maintenance of UPS and the Generator is regularly done by AMC at Sunshine Enterprises. Electrical and the Plumbing related maintenance is done with the help local skilled persons .

Library software -LibmanMastersoft is maintained regularly by AMC.

During the year 2019-20 and 2020-21 regular AMC with Target was discontinued, but all repairs and maintenance was done with the help of local skilled persons

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

73

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical facilities including Laboratories, Classrooms and Computers etc. are made available for the students those who are admitted in the college. The students seek admission to desired courses including a laboratory curriculum they are charged for the laboratory expenses at the time of the admission as suggested by the statutory body in addition to that a non-salary grants are allocated for the maintenance of the laboratories and the classrooms which a part of the teaching and the learning processes.

The classrooms boards and furniture facilities are utilized regularly by the students but sometime it is also made available for the other governmental and the non-governmental organizations for conducting the exams , university exam, elections etc, if not in use

for the said period. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non-teaching staff and in major cases the college goes for the maintenance contract to local experts.

The college garden is maintained by the gardener appointed by the Governing body ( Arya Vidhya Sabha).

Music instruments are utilized regularly by the enrolled students and the maintenance of these instruments done through call basis to local experts.

The college has adequate number of the computers with internet connections and the utility software's distributed in different locales like office, laboratories, library, departments etc. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. The central computer laboratory connected in LAN is open for the students as time permits them, the office computers which are also connected through the LAN is consisting of the office software making work easier and systematic are restricted their use only to the appointed office staff. The library is also provided LAN facility for the computers and they are loaded with the library software. The departments and the staff can make use of the computer system with internet at their seating places in addition that some of the staff has their own laptops and the internet.

All computer related facilities are given a contract of their maintenance annually to Tangent computer Services. This year 2019-2020 and 2020-2021 AMC was discontinued. All repairs and maintenance was undertaken with the help of local skilled persons. The ICT Smart Class Seminar Rooms and the related systems are maintained with AMC of the corresponding service provider. The college website has maintained regularly by AMC with MasterSoft ERP Solutions Pvt. Ltd. The AMC of CMS Software is also made with MasterSoft ERP Solutions Pvt. Ltd. The maintenance of UPS and the Generator is regularly done by AMC at Sunshine Enterprises. Electrical and the Plumbing related maintenance is done with the help local skilled persons .

#### Academic and Support Facilities

The academic support facilities like library, the sports and the other platforms supporting overall development of the students .The activities like fumigation and keeping library clean is done frequently by library staff., Library software -LibmanMastersoft is

**maintained regularly by AMC**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

488

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

30

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**C. 2 of the above**

File Description	Documents
Link to Institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<b>No File Uploaded</b>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**150**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**150**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**C. Any 2 of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

30

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

This college has students committee which is the most important wings that represents the student body. Student Council Committee. IQAC member, Class Representative, Cultural Committee, NSS, NCC, Sports Committee, Alumni Committee, The Student Council Committee was organized in 2012 on basis of highest marking the C.R. was nominated. Sports, cultural Programme, NSS, NCC students representatives were unanimous selected by the Principal and Staff member. The representatives works for the students under the guidance of the teacher. Regular meetings were held to inform the students regarding various activities from time to time. The students representative conducts various programme like cultural, sports etc under the supervision of the teachers. The different departments like Anti-ragging cell, ICC, Health Cell organizes programmes like Health check-up, Dental Check-up, Sickle Cell awareness programme, Brain Day Programme, Blood Donation camp, the students representatives play vital role of leadership. The students in fund raising the economically backward class for fees submission. The volunteers work for enrolling the students in NSS, NCC, voters list etc and help in arranging programmes like Maharashtra Carnival Programme Students Day, Teacher's Day, Promote admission the college, informing about Objectives of Student Council Cell The aspirations of the students Representative Council include representating the interests of the entire students and promoting social responsibility in the local community. Building team spirit by encouraging students to participate in all the curricular and cocurricular activities. Supporting the welfare of the student body as whole. Providing an environment for students to as certain and discuss student opinions. Fund raising activity for economical backward students. Developing relationships and supporting the activities of other cells of the college. Brining the college and

wider community closer together by supporting community programmes and charities. Creating leadership opportunities for the students.

File Description	Documents
Paste link for additional information	<a href="http://dakmnagpur.in/PhotoGalleryDynamic.asp">http://dakmnagpur.in/PhotoGalleryDynamic.asp</a> x
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

This year because of Pandemic situation all the programs were organized under Gayatri Chhatra Sangh in online mode such as whats app group, google meet, zoom app etc. All alumni association provides the alumni to come together share their academic, social and life experiences with one another and also acquainting the Alma mater with useful information which help the all round development of the educational activities going on. Maintaining close relationship with alumni association organize Alumni meeting as they all interacted with one another also some alumnis are selected as member for Association. In this way some students become member of the association they took active part in all on going programs or

activities. For our independence Day program huge number of alumnis come together celebrate and convey their gratitude towards the Nation through their speech. Also we organize Hindi Diwas program invite a group of Artists. We also conduct programs invite some experts who guides these alumni for Banking exams Net/Set exams, LIC agents so on. College organizes various competitions like Music, Debate, Quiz, Essay writing so on so many alumni come work as an volunteer for the program also participates in Quiz, Music debate, in this way the college maintains close relationship with alumni keeping up the sense of belonging to the college from where they have completed their graduation. Also organizes health related activities like gynec problems, eye check up, H.B. check up, blood donation camps etc. Alumni participates in these programs. In this way Gayatri Chhatra Sangh an Alumni association organizes various programs for our alumni maintain good relationship with them.

File Description	Documents
Paste link for additional information	<a href="http://dakmnagpur.in/PhotoGalleryDynamic.asp">http://dakmnagpur.in/PhotoGalleryDynamic.asp</a> x
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### 6.1.1

We know that the Calamity that befall caused by Corona pandemic every walk of life disturbed all regular activities of each and every educational institution. So was with Dayanand Arya Kanya Mahavidyalaya. But it has been the undaunted, courageous, determination, dedication, concern, will-power of Honorable Management Members and Principal who personally visited the families and gave a big helping hand by providing food, groceries, masks,

sanitizers, medicines and so on.

The Governance of any institution is found to be reflective of the vision and mission of the parent or founder body of the institution. The working structure, the activities taken up, involvement of all related to the institution, their dedication and devotion for the fulfilment of the aims fixed all show how the institution is making efforts to realise the vision & the mission. Dayanand Arya Kanya Mahavidyalaya Jaripatka, Nagpur is exemplary of this. The college was started 30 years ago by Arya Vidya Sabha a charitable & philanthropic institution with a great vision of providing higher education to girl students coming from the poor and minority families residing in Jaripatka and its surrounding area in Nagpur. The founding members of Arya Vidya Sabha observed that the girls after passing 10th or 12th std. classes were forced to discontinue their education as such were unable to pursue higher education for following reasons -

1. There was no girls' college in Jaripatka or in its vicinity. Parents were reluctant to send their daughters to a co-education college.
2. For various social reasons the parents preferred to get their daughters married at early age.
3. Financial inability and fear of their daughters going astray or traditional attitude towards womenfolk deprived girls of higher education. The establishment of the college was a great step in women's education and their empowerment.
4. It was not an easy task (even today) to convince & pursue parents to send their daughters to college. Yet, the members with progressive and philanthropic spirit would see the parents, telling them the importance of higher education for girls, help them financially for the education of their daughters, make them aware of the problems their daughters may face owing to early marriage and so on. Even the Principal, teaching and non-teaching staff members join hands with the members of Arya Vidya Sabha for the admission of girls to the college.
5. The vision & mission is a kind of part of the contribution of Arya Samaj founded by Swami Dayanand Saraswati who worked for the cause of women folk in India. The governance of the college is as follows
6. 1. Parent body - Though it is mainly a policy making body, the members show their active & constructive involvement in the proper running of the institution. Their time to time visits and supervision and cooperation spirit testify to their concern for the fulfilment of the vision & mission of the

college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

### 6.1.2

Any institution runs properly, progressively and effectively when its governance is systematic and based on proper decentralization of all activities and strong and visionary leadership. The governance of Dayanand Arya Kanya Mahavidyalaya is always had a vision to globally strengthen, sustain and professionalized knowledge through creative research and teaching and collaborating with others organizations.

Taking all the things into consideration of Covid Pandemic the Management and Principal shown their undaunted determination, dedication and concern for affected people. She immediately created a new Helpline Cell for students and give them message not to fear and panic in this pandemic situation but fight like a brave soldier and secure 1st,5th,& 8th merit in Hindi Literature.

1. Parent Body
2. L.M.C.
3. Principal
4. College Development Council
5. Various Committees
6. Students Council
7. Sports Department
8. Alumni Association
9. Women's Cell
10. Health Cell
11. Career Cell
12. Grievance Cell
13. N.S.S.
14. Examination Committee
15. Subject wise departments
16. Helpline Cell

1. Parent Body - Arya Vidya Sabha is the parent body that has founded the college. It is a policy making Body. The members take personal interest in the college activities they visit college from time to time. A very co-operative and constructive report is found between the college staff and the members.
2. Local Management Committee - The body consists of members nominated by the Parent Body, Principal as the Secretary, representatives of teaching and non- teaching staff. It supervises the college activities, looks after the financial, educational, administrative, aspects of the college. All proposals, plans etc are discussed and sanctioned by this body.
3. In consultation with the staff, the Principal prepares a comprehensive working structure. Work allocation is done, various committees are formed - the whole road map of the college activities for the session is prepared in the beginning of the session under the guidance of the Principal. Teachers are on various committees and are responsible and answerable to the principal for the work allocated to them.
4. Staff Council - It is a body of teachers. Regular meetings are held under the chairmanship of the Principal. All issues, plans, educational activities like prospectus, syllabus, etc are discussed in these meetings. Allocation of work is done.
5. The college has following committees, consisting of teachers as members. A senior teacher is appointed as convenor and other members work under her guidance.

Students Council - The college students council consists of students nominated from each class as class representatives. These class representatives elect U.R. (University Representative) This council organizes various programmes planned by the university (Debate, Elocution, Singing). Three students of M.A Hindi Literature stood in Merit.

Sports Department - The college has a separate Department for sports. Various sports activities are organized. Students are prepared to participate in competitions organized by the university and other sports organizations. The Department organizes lectures, Camps, Workshops related to Health, Yoga, in online mode such as Google meet ,Zoom Cloud etc.

Alumni - Alumni is an association of ex-students of the college. The association holds a gathering of ex-students in which these students share their college experiences, give suggestions for more effective

activities of the college which would be more helpful to students for their personality development and career building. This Pandemic Year all allumnis were connected with Whats App group and Zoom cloud.

Parent Teacher Association - Periodical meetings of the association are held in the online mode such as Zoom Cloud,Google meet because of the Pandemic situation.The principal chairs the meetings. Academic progress of students, problems related to students are discussed. Parents also raise questions and problems in relation to their words. Cell has organised Covid Vaccination awarenes program as well as lecture of Dr.Mamtani in online mode on Covid Guidelines.

Women's' Cell - This cell consists of teachers and students as members. The cell organizes lectures by doctors, social workers and other eminent citizens upholding the cause of women folk problems raised by students are discussed. From this year we have started celebrating National Women's Day remembering "Bharat Kokila,Dr.Sarojini Naidu".

Grievance Cell - The cell helps students to solve their problems in regard to their studies, health, cave teasing, by discussing and solve problems personally on call or zoom.

Career Cell - This year because of Covid 19 cell organizes lectures, workshops camp to guide students in employment job opportunities, personality development. Suitable advertisements for jobs, various courses in Online line mode and alsodisplayed on the notice board.Competative exam cell " Career Katta" has been formed.

Helpline Cell - Principal as the head of the Institution immediately create a new cell for the covid affected students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

## 6.2 Strategy Development & Deployment

### 6.2.1 The Institutional strategic / perspective plan is effectively deployed

Due to Covid-19 Pandemic some Strategic Plans have been changed by the Principal. Due to lockdown each and every institution was closed, studies and all the activities are transferred into online mode. For this different types of groups were created by all teachers.

The college creates its perspective plan every year focusing on improvement in the quality of education. This plan is implemented to achieve the vision & mission of the college. To frame this plan the IQAC conducts meetings in presence of Academic council and various committees, Alumni and various stakeholders. Suggestions have been taken by all. The perspective plan is then framed & later executed by the IQAC.

Quality improvement strategies adopted by the institution is in various following ways

#### 1. Curriculum development :-

##### Strategy Type

.

##### Curriculum Development

Curriculum designing and development is decided by the affiliating university. Principal faculty members interact with the university and provide their views related to curriculum development. Some motivated skill development faculty members are on board of studies and other university committees that design syllabus.

##### Teaching and Learning

Teaching plan is prepared by teachers in their respective subjects and monitored by the principal for completion of syllabus. Teaching is strictly adhered to computer aided methods of teaching - Learning are used. Interactive learning facilities i.e. use of L.C.D. projectors, white boards and other technical modes like WhatsApp, Facebook, Blogs etc. in this Pandemic year are made available. Subjects related films, documentaries, live Lectures on YouTube are shown to students. Students are motivated to use computers for

various technical work for technical awareness and guidance. Experts from other colleges are invited which may be beneficial to students.

#### Examination and Evaluation

Semester examinations are conducted by the affiliating university. College conducts internal assessment of students according to the university guidelines. Students were made aware of online examinations because of covid. Teachers organised webinars for students and took mock test exams so that in final exams students should be prepared. Class test / Surprise test, student seminars, interactive sessions, practical examinations, debates etc are conducted online by the departments to evaluate the students performance.

#### Research and Development

Faculty members are encouraged to contribute research papers to National International Journals to enhance their knowledge and also get inspired to undertake minor, major research projects to ICSSR. Three Journals - Kala Drishti peer reviewed with ISSN No, Literary Voices, Vishleshka are yearly published by the college.

#### Library, ICT and Physical Infrastructure / Instrumentation

Due to Covid-19 - education was already convert into totally online pattern. Looking all these things Principal Madam tied up the Library with ERP Cloud Solutions so that office is fully automated. The college constantly encourages the use of ICT based techniques of study Learning sources, books, journals and magazines are available in the library. Faculty of access to ebooks, e-journals, databases, eShodhsindhu etc is provided to teachers and students through NLIST Log in . Use of ICT on teaching through L.C.D. Projector, white board, computer etc is made. Teachers are encouraged to use e-resources, audio and video resources and share them with students. Use of smart class rooms and seminar rooms is encouraged. No institution can achieve its stipulated goals without its proper functioning. The college has a very effective working system run under the able and dynamic leadership and guidance of the principal and strong and active support of the management. The principal is unquestionably a unifying link between one and the other segment of the college-management teaching and non teaching staff, and students, preparing congenial atmosphere in the college for smooth and fruitful working.

#### Human Resource Management

1) Good work is recognised and appreciated. 2) Self appraisal, confidential report for teachers, student's evaluation by teachers. 3) Students are encouraged to participate in seminars, special teachers, picnics, quiz, debate, music and other intercollegiate competitions to increase their skill and experience. 4) IQAC organises lectures of eminent passions for improving knowledge of teachers. 5) Staff members and students are made available e-resources thro NLIST, e-Shodhganga, e-pathshala, eadhyayan etc. and encouraged to utilise it. 6) Faculty members are encouraged to participate in training workshops and staff development programs.

#### Admission of Students

Taking into consideration of Covid-19 Pandemic Principal with all her teachers support created admission group for students and each and every important messages and notices were informed in this groups of whats app 'Helpline Cell' was also created for students. For admission of students and an admission committee is formed every year. As the pandemic situation was there, admission process were totally done in online mode. College admission rules are formed on the basis of rules guidelines received from university. as has been already mentioned basically the college was started by Arya Vidya Sabha for the girls coming from the poor families and minority communities in jaripatka which were financially helpless. college admission is on merit list. staff members help students to select the subject as per as their capacity.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://dakmnagpur.in/uploaded/COLLEGE_REPORT_2019-20.pdf">http://dakmnagpur.in/uploaded/COLLEGE_REPORT_2019-20.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### 6.2.2

Dayanand Arya Kanya Mahavidyalaya functions in a very straightaway process and has all the policies in work making the college operate in a well organised manner. The Parent Governing body, the visionary trustees leads the Institutions towards superiority, capability and transformation. The Principal as the head of the Institution steers the college in the path of development IQAC fully supports the management in effective planning and executing strategies for improving the quality in the college.

The college was started for the education and welfare of girls coming from poor families residing in Jaripatka and surrounding area. Hence all institutional bodies from parent body, LMC to various committees, departments are well-organized and work in unison considering the well being and suitable education to these girls coming from poor strata of society.

Subjects like Home-Economics, Fashion Designing, Music, Languages and Literature - Hindi, English, Commerce etc are taught in the college, and also various short term courses were taught which are suitably helpful to girls in making their careers.

The Institution has constituted various committees & cells at the institutional and departmental levels for the effective functioning of the institution. These committees and cells support the management at every level and they take up the responsibility of moulding the students into good future citizens.

Women Cell, Health Cell organizes Lectures, work shops, Health camps in co-ordination with N.S.S so that girls may be well-educated or well-informed in maintaining good health.

Sports department holds Yoga and Pranayam work shops and lectures in online mode. Career cell, Grievance Cell personally help girls guiding them in solving their personal problems related to their health and family problems through personally on phone or whats app.

Being a girl's college generally lady teachers are preferred, so that students can easily share their problems with them. As we all suffered in this pandemic situation Principal with support of management give financial support to poor students as well as non-grant staff and also fulfill other requirements of their families also.

As the girls come from poor families, parent body members, L.M.C members, Principal, teachers, office staff and other philanthropic citizens financially help girls for their admissions and other

requirements.

The Alumni association upholds the values of the college and contributes to its development. The policies and procedures are followed for the smooth functioning of the institution. The academic & administrative office of the college works in tune with the administrative set up and provides the required assistance in the functioning of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

### 1. Faculty Empowerment Strategies

- The Institution has effective welfare measures for teaching and non teaching staff. Taking into consideration of Covid

Pandemic, Dayanand Arya Kanya Mahavidyalaya creates a healthy atmosphere for the teachers as well as non teaching staff by providing following facilities to make them feel comfortable and motivate them to work in a satisfied manner-

- Specious staff room strictly following guidelines of Pandemic maintaining social distance and etc.
- Medical reimbursement in deserving cases.
- Provision of laptop to the staff.
- Coffee & tea during break.
- Free Wi-Fi facility and digital library facility.
- Staff who has been awarded Ph.D is honoured & felicitated.
- The required books for teaching and research are provided through the college library.
- A separate room for staff is allotted in the library.
- Two wheeler & Four wheeler parking facility is available for staff.
- A computer room with the printer for staff.
- Emergency medical support.
- Well maintained staff room, canteen & hygienic restroom.
- Orientations on new developments.
- Summer & winter vacations for the teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

**NIL**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the

**institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Dayanand Arya Kanya Mahavidyalaya believes not only in overall development of students, but also in the comprehensive development of the faculty as well. To give an opportunity to evaluate themselves and improve on the fronts where the faculty needs attention, the college has a performance appraisal system for them.

There are various methods for teaching staff to ascertain their capabilities. First step is feedback form is taken from the students concerning the teaching skills and support provided by the staff in their learning process. During Covid-19 online process was provided, such as whats app group, Google meet, Facebook, Blogs, Email etc. The evaluating criteria of students for the faculty include preparation and quality of teaching, communication skills, remedial teaching skills, availability and approachability and ability to motivate them, concern for students referring to the library and reference materials to widen students knowledge and how much hold is there on the subject.

A self appraisal form is filled by the staff which covers the areas like research, social work swot analysis of the self and the subject they handle. Later their self-appraisal forms are evaluated by the Principal. The Principal evaluates the staff by their overall devotion and rate for their performances on various capacities.

During the appraisal meetings or discussion the teaching and non-teaching staff are also encouraged to give their suggestions and observations on the functioning of the institution. Principal observes very carefully and discuss important points on improving the functioning of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

### 6.4. Financial Management and Resource Mobilization

The internal and external audit of the college is done every year by the Management. The internal audit is carried out by M/s Sahastrabudhe co, chartered accountant appointed by the Management.

External Audit is done by the Joint Director Higher Education, Nagpur Division. Every financial transaction has to be approved by the Principal Senior Superintendent of the college is responsible for maintaining the records. The records are kept intact and ready for verification at any point of time.

The internal audit is done in March every year. The Administrator along with his finance team conducts the internal audit. The institution submits all the records of the expenditure and income including invoices, vouchers, transfer details, salary details. MOU policy documents etc.

The administrator collects all the details from the college and carries out complete scrutiny of all the documents and later gives to a professional audit firm to prepare the balance sheets. The internal audit not only looks into financial affairs of the college but also examines the complete functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0.30

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The principal source of receiving grants is from state government .

The College is receiving following grants:-

1.Salary Grant

2.Scholarship Grant

3.Donations from private plyers(Sunshine Trust)

4.Admission Fee

5.Donation from Staff

The college has very strong and efficient system for proper and optimum utilization of grants.All the purchases are through proper quotations,which is invited in sealed cover and opened in front of purchase committee headed by the Principal,two senior professors and representative of management.Payment are made by cheque or online and no cash transactions is made.Every purchase is monitored strictly by the management. The grant is utilized as per the norms laid down by the issuing authority and for the headsit is released for.The funds are not delivered for any purpose other than it is meant for.Every year the budget is prepared and passed in the meeting of College Development Committee after discussion.The acconts are properly maintained and audited by Charterd Accountant every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### 6.5.1 Internal quality Assurance System

In order to enhance the quality of the institution the IQAC always works for the upliftment of the college and improves the quality culture of teaching learning process.

All the faculty members are encouraged and supported to publish research papers in reputed journals,UGC care listed journals and also participate in orientation, refresher, courses, workshops, seminars etc related to research, teaching and learning process.

Teachers are also encouraged to participate in university examination, moderation, paper setting and so on.

Principal takes initiatives to conduct home exams for the preparation of the students. It really helps to identify the strength and weakness of the students.

The IQAC initiated the use of ICT in the teaching and learning process. The teachers make use of ICT tools to make their teaching interesting and very interactive so that the students take more interest.

The college also provides platform for the students to participate in various curricular activities like Inter-collegiate competitions, debate, workshops etc.

Several skill development courses are introduced and run by some departments. Like Home-economics, Fashion designing, commerce etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2 The Internal Assurance Cell is established as a quality enhancement of the college. It monitors quality in academic, teaching- learning process, and in research. It also conducts many collaborative activities related to NAAC assessment such as Mou's with other colleges and various National International institutions and conduct many Seminars and Webinars in Online Mode.

Department wise some courses were conducted in Online Mode such as knitting, embroidery, Baking classes, certificate courses in light music, harmonium playing etc. Functional Hindi classes are also conducted.

Faculty have been encouraged to present papers in conferences and supported to publish their research papers in referred journals. Most of the faculties have already published their research paper in National and International peer reviewed journals.

Institution has 90% of teachers who have completed their Doctorate degree and some are pursuing.

An important role of Alumni is there to contribute in the growth of the institution. The association provides a forum for the Alumni for exchange the ideas on cultural, social and academic issues and it really contributes to the welfare of society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the provocation faced by the society today. The college performs regular gender equity programs. Renowned guest speakers from various fields are invited to guide on the given topic which focuses the importance and contribution of women in the society. The college observes highest ethical standards and provides equal opportunity to all individuals irrespective of gender, race, caste, colour, creed, language, religion, political or other national or social origin etc. Annual gender sensitization action plan taken at college is as follows:- 1.Name of the program:Self Defence

Date:9/10/20

Number of participants:20 2.Name of the Programe:ParentsCounselling

Date:4/6/2021.

Number of Participants:300

Parents were guided to take a care of their children in pandemic situation. Principal madam guide the parents to take care of their family and getvaccinated. Dr Anju MamtaniChief guest of the Programe broughtawareness for vaccination. a) Safety and Security:-\* Well trained and vigilant security guards at compus enterance. \* CCTV cameras installed on every floor for safety and security. \* Night patrol are appointed by the college \* Strictimplementation of Anti ragging and Anti tobacco at the campus. \* The institute is the preferred college of parents for education of their girl child as

evidence by the feedback of parents. \* Awareness programme by NSS department are conducted. b) Counselling:- \* Professor guardians and Mentors are available for counselling of students. \* Grievance cell for staff and students. \* Competitive exam counselling by the UPSC exam committee and career counselling cell. \* Common room facility is provided for the students.

File Description	Documents
Annual gender sensitization action plan	<p><a href="#"><u>Dayanand Arya Kanya Mahavidyalaya has been successfully playing a preemptive role towards gender equity and sensitization of girl students towards gender issues and safety by means of providing various facilities and amenities, conducting awareness programme on health and Hygiene, self defense, karate, violence against women, legal awareness about women's rights etc so that our girl students become more confident and independent and to ensure that no girl is left behind to reach her full potential.</u></a></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><a href="#"><u>The girls are trained in defense and Martial Arts for the self defence and security in the society. The College counseling team prioritize the specific needs of the girls by focusing on the interlinked areas to tackle some of the most pressing challenges girls face. We provide counseling on health and hygiene issue including HIV/AIDS prevention, menstrual, Covid-19 Awareness, Vaccination drive etc. Experts are invited periodically to give an awareness lecture or talk on Women related health issues. The College maintained a well furnished common room for rest and recreation for the students. The common room is provided with attached washroom, sanitary napkin vending machine, etc.</u></a></p>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-**

**D. Any 1 of the above**

**based energy conservation Use of LED bulbs/  
power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has special facility to dispose off dry and wet garbage to mobile vans of Nagpur Municipal corporation which is collected separately in blue and green Dustbins.

**\*SOLID WASTE\***

The solid waste is generated by all sorts of routine activities carried out in the college that includes paper plastic sports waste etc. On each floor the waste is collected daily by the Safai workers and compile the waste in the dustbins -Green and Blue at ground level.The floor dustbins are emptied in movable containers/dustbin and is carried by Nagpur Municipal corporation.

**\*Liquid Waste\***

1.Sewage waste

2 .Liquid Waste

Liquid waste is drained out through proper inbuilt drainage system in the college premises which is attached to the the NMC outlets.

**\*E -Waste Management\***

Electronic Wastes are exchange in the buy back option taken for Technology upgradation.The e- waste generated from hardware

Which cannot be a reuse or recycled is being disposed off to authorised dealer.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the** **C. Any 2 of the above**

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**7.1.8\***

Institutions provides an altogether positive atmosphere for everyone with liberally and harmony towards cultural, regional ,linguistic, communal, socio economic and other diverseness. Different sports and cultural activities are organised in the college premises to promote tolerance and harmony. Memorial days like National and International Women's Day , Yoga Day, National Sports Day, Hindi Diwas, Reading Day, Rishibodhotsava are celebrated in the college. Institute has framed code of ethics for students and a separate code of ethics for teaching and non teaching staff. Which is to be followed by each one of them, irrespective of their cultural, regional, linguistic ,communal, socio economic and other diversities. The institution reaches out to community for providing better Health care. It organises health camps to serve the poor people of the society, health cell organises free Dental check up, Eye check up, Blood Donation camp every year.

In the Pandemic situation the NSS and Sports Department distributed mask in Indira Nagar society and groceries (oil,wheetflour, sugar,tea etc)to the unemployed families of our students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

#### 7.1.9

Dayanand College takes pride in preparing a sound academic growth of the students. The college continuously works upon to develop every student as best Indians. In this regard the institution not only imparts a good quality education, but also a feeling of oneness amongst students through various programs.Our faculties have always been striving hard in organising activities and webinars that not only initiate but also motivate the students to inculcate patriotism and unity. It is ensured that the students participate enthusiastically in all such activities. Even in the pandemic time online programs were organised through zoom platform to increase the

level of awareness amongst the students.

**National identity :-**

The college celebrates Independence Day and Republic day with great enthusiasm. It also observes jayanti of Greatmen, NSS Founders Day, Constitution Day .

**Fundamental Duties :-**

It organises NSS day constitution day and various programs on co-curricular activities for the the propagation of fundamental duties and rights of the Indian citizen.The college has promoted students to participate in poster making competition. List of activities conducted in the institution for inculcating values for being goods citizens.The list is attached herewith.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Independence Day 15 August 2020:- Independence Day marks the end of British rule in 1947 and the establishment of a free and Independence Indian nation. The college celebrate the Independence day every year. Principal will hoist the flag and delivers speech highlighting about the significance of Republic Day to the student and staff and management members. National sport day 29 August 2020 National Sports day is observed every year to spread awareness about the importance of sports and games in the life of every individual. The day remembers the national sport personality who was one of the greatest field hockey players of all time. The sport department organizes National Sports Day every year and organizes Intra Department of sports in various sports. Teachers day 5 September 2020:- Teachers day is celebrated to acknowledge the challenges, hardships and the special role that teachers play in our lives. Teachers day is one such event for weak students and teachers equally look forward to. Gandhi jayanti 2 October 2020 :-honours Mahatma Gandhi Gandhi's role in Indian Independence, community, historical celebrations. Gandhi jayanti is an event celebrated in India to mark the birthday of Mahatma Gandhi. It is celebrated annually on 2 October then and Arya Kanya Mahavidyalaya celebrates Gandhi jayanti every year and remembers the significant role played by Gandhiji. Human rights Day 10 December 2020:- Human rights Day is observed by December 10 annually. The main aim behind celebrating this day is to improve the physical social cultural and spiritual well-being and welfare of the vulnerable group of people globally. Political science department celebrated human right day and highlights the importance of human rights to students. Eminent speakers are invited to deliver lecture on human rights. Republic Day 26 January 2021:-republic Day the date on which the constitution of India came into effect on 26 January 1950 replacing the Government of India Act (1935) as the governing documents of India

and thus, turning the nation into a newly formed republic. Physical education and sport department celebrates the republic day every year principal will host the flag and deliver a speech highlighting about the significance of republic Day to the students and staff. Management members secretary presidents of Arya Vidya sabha, members highlighting also speak along with principal.

International women's Day 8 march 2021:- International women's Day is a time to reflect on progress made, to call for change and to celebrate x of courage and determination by ordinary women, who have played and extraordinary role in the history of their countries and communities. Our college celebrated international women's Day on 8 march 2021 since 8 march 2021 Celebration international women's Day, was celebrated health related problems of teenagers and young generations. Desktop speaker Dr Rajkumari bhojwani principal doctor Shradha Anil Kumar and program incharge was Dr. Indu Mamtani.

International yoga Day 21 June 2020:-spreading growth development and throughout the world- making people or aware of physical and mental illness and providing solutions through yoga. It also aims to develop a habit of meditation for peace of mind health awareness which is necessary to survive in stress free environment. Dayanand Arya Kanya Mahavidyalaya department of physical education organised encourages yoga activities and sport Departments organised a small workshop on yoga and its significance to students and faculty members.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICES:1

**\*TITLE:HARIYALI PEHAL\***

**\*OBJECTIVE:To save Global warming**

**2. The Context:The concept is to save environment.Tree plantation is**

necessary because it is related to our basic need for healthy food and fresh air to breathe. Students learn to preserve biodiversity, conservation of water, soil, and control climate. Trees are only source of energy, absorbs harmful gases, helps to conserve energy, provide shelter to man and animals, healer of disease. All these points are necessary for students to pass on to the next generation.

### 3. The practice

Tree plantation in Dayanand Park and neighborhood is organised as well as nurturing of plant is done by the NSS volunteers.

#### PRACTICE:

The institution participated in MEGA TREE plantation organised by Mr Vicky Kukreja, Corporator of the area. Medicinal plants were distributed and planted by the students. Poster making competition was organised on Tiger Day to bring awareness among the students and society. World Environment Day webinar was organised to make students and parents aware regarding nature conservation.

#### Best Practices 2

Title :-Sankalp Purti Objectives:-

The main aim is to run the institution on the basic Principles of Swami Dayanand Saraswati to educate the girls. The girl child should be physically, mentally, and spiritually strong. It is the need to promote educational inclusiveness among economically backward students of society.

Context :-The moral of the student is diminishing and attraction towards materialistic world .The young students are attracted more towards the materialistic world and the moral in them is declining which is a matter of great concern.The NSS volunteers are taking a leading part in educating the orphans and the deprived students from the community. It is found that lack of education is the root cause for being diverted from the goal of life. Therefore the students are guided positive attitude towards life manners etc.They are guided for developing positive attitude towards life, inculcating moral values and good behaviour at home and workplace. This is the challenges accepted by the faculties.

The Practice :-

The college carries this responsibility with utmost sincerity. Daily Yoga, morning prayers, which includes Gayatri Mantra and weekly Hawans.

Every year a week long Ved Prachar saptah is held. Learned people and seers deliver discourses. Rishi Bodhotsava Parv marks the day of attaining enlightenment by Swami Dayanand Saraswati. Incidents from the life of the great Saint are enacted by the students. On independence Day Republic Day, Hawans are performed for World Peace and National Integration. Students participate in cultural programmes. The spirit of patriotism is thus kept alive. They are reminded of their reach and cultural heritage.

Evidence of success :-

Students and people are performing Havans help in spiritual as well as environmental purification and the fact that the cultural programs of the college encourage the classical and folk traditions of India, with no place or vulgarity. Problems encountered and resources required:-

Problems are due to the Technological Savy and can be overcome through proper moral physical and academic education.

File Description	Documents
Best practices in the Institutional website	<a href="http://dakmnagpur.in/uploaded/Best%20Practices.pdf">http://dakmnagpur.in/uploaded/Best%20Practices.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Dayanand Arya Kanya Mahavidyalaya is run by Arya Vidya Sabha .The Institution is run on the basic principles of Arya samaj founded by Swami Dayanand. The motto of the institution is to to conserve Indian tradition and Vedic culture. Value based moraleducation is given to students by periodically by performing hawans and spiritual discourses and bhajans. Swami Dayanand Saraswati was strictly against idoyal worship and the vital principle of Swami Dayananda was that God is truth consciousness, Omnipresent, merciful ,unborn, eternal, creator .We observe "Mahashivratri" with langar

prasadi. This is one of the most distinctive feature of the institution to eradicate superstition from the minds of the young girlstudents. Our institution being Minority oneand is situated in backward constituency needs to promote higher education to the students. The institution providesmoral, cultural and spiritual environment.

Co-curricular activities of the institution helps in grooming the personality of the students and provides a platform to explore their talent. Regular prayer ,hawan, assembly, yoga and spiritual discourse are part of our curriculum.

The management and the principal of the institution where aware of the critical condition on the people especially in the second wave of pandemic. NSS department of Dayanand Arya Kanya Mahavidyalaya motivated the students to run blood donation campaign. It was a noble act and a huge contribution in saving lives of the people through blood transfusion. In the month of December every Sunday. Awareness campaign was run by the staff and students in collaboration with Hindu Yuva force.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institution has the mechanism for well planned curriculum delivery and documentation. • At the beginning of each academic session, college prepares its proposed academic calendar, which is uploaded in the college website. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. Students are informed about the academic calendar of the college. Notifying the probable teaching days, dates of internal examinations, curricular, extension related and co-curricular activities. • The appointment of the teacher is done according to rules of RTMNU in respective subject in Arts faculty hence the allocation of the subject and the workload according to government rules in fixed. • The workload of the teacher is allocated according to the RTMNU in the respective subjects. Time table committee is formed in the beginning of the session after allocation of subjects and workload, subject wise, class wise teacher wise time table is prepared by the committee. Time table is given to the teachers and displayed on the notice board of the college for students. • Orientation programme is organized every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. • Based on the departmental routines, department conduct meetings for allotment of classes and syllabus distribution among the teachers. Based on the teaching assignments allotted in the syllabus distribution, all the faculty members prepare the teaching plan according to prescribed teaching hours. • All the faculty members maintain daily diary related to curriculum to be taught according to teaching plan. Diary is periodically reviewed by HOD's and principal and duly signed. • Along with the traditional chalk and talk method, teachers use Innovative teaching methods- like ICT, Audio Visual aids like TV, LCD, projector etc. • Class test/ surprise test and tutorial classes, Assignments (To inculcate reading and writing skills, home assignments on subject related topics) students seminars are undertaken. • To make the students aware of current issues guest lectures are arranged. Likewise Demonstrations enables students to actually understand the process of doing things practically. Yoga demonstration is regularly arranged on Yoga Day. • According to RTM Nagpur

University Environmental Science is introduced and conducted for Second year BCom, and BA students. In this the students are required to prepare project files for which they have to carry out field work, hence field visits are organized. • Fieldtours are organized by the department of Political Science organizes study tour at Vidhan Bhawan during assembly and by Department of Home Economics to flowers show. Department of Fashion Designing organizes visit to garment factories, to provide the information, related to garment making, designing, manufacturing, tagging pricing and marketing. In the institution various committees are constituted like Student Council, Anti Ragging Cell, Career Cell, Women's Cell, NSS Cell, Continuous Adult Education Cell, Health Cell, Grievance Redressed Cell and Internal Compliant Cell. • Student satisfaction survey is conducted by IQAC to improve the teaching-learning process of each department.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution always believe in effective time management and timeliness. The committee prepare a final academic calendar in line with the academic calendar published by affiliating university provide to the commencement of the both coming semesters. The activities in the academic calendar includes :-

- 1) semester commencement date
- 2) admission fee
- 3) working days
- 4) intercollegiate competitions
- 5) holidays
- 6) Test exams (tentitive)
- 7) date of practical exams

8) picnic(Study Tours)

9) parents meeting, alumni meeting

10 ) tentative dates of university practicals/ theory exams

Extra working days are also provisioned in the academic calendar in order to include the conduct of model examinations. The finalised academic calendar is displayed on the notice board of the departments and also in prospectus. Any change in the academic calendar due to unforeseen developments are communicated to the students. based on academic calendars all the faculty members prepare lesson plans, topics to be handled and insure unit wise completion as per internal exam dates. Faculties must strictly adhere to the academic calendar. for any diversion alternative arrangements are done which are also mentioned in the classwise group.

The institution sticks to the academic calendar published by the university for respective courses which allow the teacher and students to space out their teaching and learning assignments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="http://dakmnagpur.in/uploaded/Academic%20Calendar-2020-21.pdf">http://dakmnagpur.in/uploaded/Academic%20Calendar-2020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

110

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate the cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics, The College has imbibed different types of courses in the curriculum, some enhance professional competencies while others aim to inculcate general competencies like social values, human values, environment sensitivity etc., thereby leading to the holistic development of students.

The courses on Ethics, Human Values through NSS and NCC, Environmental Studies are embedded in the curriculum of all programmes.

#### 1. Gender Sensitivity

Gender sensitivity and gender sensitization is accomplished through amalgamation of theory and practice. Gender related Programs and activities are being addressed by "Woman Cell" . There are many platforms for hands-on experiences related to gender sensitivity which enable students to interface with real life situations such as field work, community outreach, and gender sensitization activities under various activities like webinar and seminars.

The Woman Cell was constituted and has been functioning in formal sense since 2008 as per RTMNU. The cell aims to enable lady faculty and girl students to explore their imminent potential in all aspects, providing a congenial working environment for them.

The events such as Quiz, Health check up camps and webinars on Women Empowerment and Great Women Personalities are conducted. The programme on "....." was conducted.

#### 2. Human Values and Professional Ethics

"HAVAN" as moral values and vaidik cultural representative activity has been perform at the beginning of the session, and time to time on every occasion like 15 Aug , 26 Jan, Rishi Bodhotsatav and on fairwell of final year students. In view of Social development activities like working in NGOs, organizing blood donation camps, health check-up camps, hygiene and health workshops, environment awareness camps, cleanliness drive, workshops on social issues, public health, gender issues etc. All the activities of are monitored by faculty in-charge at each institution/campus.

As an integral part of student engagement in social activities during their programme of study, college also mandates all the students to enroll as NSS/NCC Volunteers. It aims at inculcating values, ethics and socially responsible qualities. Students organize street plays, awareness campaigns, debates etc. Human values activities by students are being conducted since inception.

3. Environment studies Importance of environment science and environment studies cannot be disputed. College follow the RTMNU University guidelines to continue Environment study as compulsory subject for third semester students to secure their credit. 50 Lectures were prepare on the basis of RTMNU prescribed syllabus on EVS(Environment studies). The Evaluation will be conducted at the time of 4 semester University exam mendetory.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://dakmnagpur.in/feedback_reports.aspx">http://dakmnagpur.in/feedback_reports.aspx</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
---------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://dakmnagpur.in/feedback_reports.aspx">http://dakmnagpur.in/feedback_reports.aspx</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

771

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

561

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students after admission and organizes special programs for advanced learners and slow learners.

To assess the learning level of the students after admission and before commencement of the program, a 7 day orientation program is held for all students to acquaint them with their new study program, college environment, courses offered and facilities available. Bridge courses are conducted to introduce the students to the subjects at the graduation level. A test is conducted by every subject teacher to find out the proficiency of the students. If some students are found not particularly apt or inclined for the subject opted they are advised for a change of subject. Students are categorised into slow learners and advance learners. Accordingly remedial classes for slow learners, intensive classes for advanced learners are conducted along with regular classes by related subject teacher. Slow Learners are provided with resource material. They are given homework, MCQS paper sets and solved paper on a regular basis. Stress related issues are solved and they are motivated through regular counseling. Advanced Learners are provided extra notes and reading material. Various paper sets with higher range of difficulty are discussed with them. All information regarding their wards is provided to parents during parent teacher meetings in addition one tutorial class per week for a batch of 20 students is held for compulsory English. The entire process described in detail above was carried out this year mainly through the online mode due to the pandemic situation. Student's groups were formed on Whats App and instructions and information were communicated through them. However, notes and resource material were provided in hard copy to those students who did not have access to smart phones and computers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
771	14

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The normal method of instruction used by teachers is lecture method, where the teacher controls teaching process and disseminate knowledge in an organized manner. The lecturers conducted mainly online classes and other activities described below using various online platforms like Zoom, Google meet, Microsoft teams, Team link, etc. due to the limitations of normal physical classes brought about by the pandemic situation. In this method the students become positive learners. We are today living in a knowledge based environment where students should not be mere spectators but they should be the partners in teaching learning method. Students centric methods are gaining momentum for inculcating problem solving spirit among students and promoting critical thinking abilities in them. The following methods are applied in our college:

1. Brainstorming - Ask students to think any ideas that come to mind

2. Assignments - theoretical & Practical

3. Case Studies - Discussion of imaginary or real situation to use the case study to ask questions about the activity

4. Information Collection - Ask students to collect information on relevant subjects in the library. This is useful for gathering extra knowledge.

5. Demonstration - Show exactly how something should be done eg. Filling in a record book, preparations of receipts.

7. Presentation & Experience - To prepare ppt.

8. Group Discussion - gather the members in small or large groups and discuss topics of interest provoke discussions by using open questions.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching learning process.

The session 2020-2021 was unique as the Covid-19 pandemic situation enforced totally online classes. All the faculty members used various online platforms like Zoom, Google meet, Microsoft team, Team link, and Google classroom to impact education and reach out to student in these difficult times. Our College collaborated with other colleges to cover the syllabus and the lectures are available on You tube for the benefit of students for all times. Compulsory English for BA 5th Sem and Commerce for students of 1st Sem were conducted along with Santaji College. Our college also has formed Whatsapp groups for all classes and subjects, where the Principal monitors all posts and provides valuable suggestions from time to time. Syllabus, paper pattern, notes, MCQs are posted on these groups for the benefit of students. Notes and resource material are provided in offline mode for students who do not have access to smart phones.

In normal situations teachers use a combination of traditional mode of teaching along with Information and Communication Technology. The College uses the following ICT Tools

- i) Projectors-
- ii) Desktops and laptops.
- iii) Printers
- iv) Photocopy machines/ Scanner
- v) Seminar room.
- vi) Auditorium-
- vii) Digital library resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

18.66

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has a transparent system of evaluation. The examination committee prepares the timetable and displays on the notice board. For smooth functioning of the examination, seating arrangement of students is planned and room numbers are allotted programme wise. The teaching faculty is involved in invigilation duty to curb malpractice in examination system. Faculty carries paper setting work in their respective subjects. Printed questions papers are made available. Two term examination exists in the institution, with one in each session. This is compulsory for the students in view to know their progress & rectify their errors. University Examination pattern is followed where 50% syllabus is covered in First term and 100% syllabus is covered in second term examination. Answer sheets are evaluated and moderated and distributed to the students. Results of each subject is prepared and due weightage is given to attendance, assignments and internal examination. These are communicated to

the students in classroom or displayed on notice-boards. Parent teacher association meetings are organized and the parents are informed about shortage in attendance or marks scored by their wards. However, in the present pandemic situation, the entire evaluation system was conducted in online mode.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://www.dakmnagpur.in/">http://www.dakmnagpur.in/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a grievance cell to deal with student grievances. A grievance box is maintained, which is a provision for the students to register their grievances related to admission, assessment and other matters. The Grievance committee and Examination Committee comprising faculty member, Principal maintain a transparency. The grievance mail box is opened in presence of the committee members and the principal. The issues related to admission, examination and other matters are seen and the committee prepares the list of grievance which are to be redressed. The grievances related to examinations are promptly solved and redressal is provided in case of any disparity. The college has succeeded in ensuring a grievance free atmosphere. Utmost care is taken by professor guardians and the Principal to solve the problems and a free hand is given to the students to approach the Principal directly through their class representatives. In case a grievance is found to be genuine it is promptly redressed. Administrative office solves the grievance regarding university results. If needed faculty puts forth exam related issues before the Vice Chancellor. However, in the present pandemic situation, the entire system operated in online mode.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://www.dakmnagpur.in/">http://www.dakmnagpur.in/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Studying Arts and Humanities helps a student to develop power of analysis and expression. Students get to study a wide variety of subjects under humanities stream. Subjects like Sociology, Political Science , Economics , Home economics , Hindi Literature, Music and Fashion Designing open a wide variety of career options ; it prepares them for future jobs that require good communication skills , logical reasoning and analytical ability. The arts programme is expected to result in the following student learning outcome :

- An ability to apply knowledge.
- An ability to participate and contribute in multidisciplinary work.
- A recognition of the need for and an ability to engage in life long learning
- An ability to use the learning skill in modern and recent years.
- The broad education necessary to understand the impact of arts in a global , economic, environmental and social context.

Studying subjects in Commerce helps to create for the students an avenue for employment in the field of management.

- Basic understanding about management education to the student are provided
- Students are prepared to know newly created opportunities in accounting.
- Adequate exposure by using modern technology amongst the student in the field of banking is given. Innumerable career options and opportunities are opened up
- Program also prepares one to become an entrepreneur. A student has the advantage of entering a career in academics , research , other professional areas of commerce
- The students were encourage to see how all the skills and education gained in the college can be easily used in the online mode where they can reach out to a wide audience by showcasing their talents through You Tube, Facebook, Instagram, Twitter, Blogs, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://dakmnagpur.in/uploaded/Program_Outcomes24-2020.pdf">http://dakmnagpur.in/uploaded/Program_Outcomes24-2020.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has a mentor - mentee cell in which every student (mentee) is assigned a mentor to keep a record of her needs, goals and aspirations. The career counselling cell organises various program from time to time in which students get a feel of the new trends/career opportunities in the market. They are also guided towards entrepreneurship. Field/factory visit also ensure that they get exposed to large-scale work and get motivated towards self employment. The alumni association of the college keeps a track and is in constant touch with the Ex-students. These students seek the guidance of their teachers for further studies and possible modes of employment. Whenever they register for any educational courses, get a job or start their own enterprise, they inform the concerned incharges of alumni association. Our students are very active in the covid-19 pandemic situation. They reached out to the needy by way of making masks, food packets and even providing online tuition classes. The institution conducted programs on stress management for students, parents, alumni and society to deal with the pandemic situation and be aware of CAB. This is how attainment of program outcomes and course outcomes are evaluated by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

204	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://dakmnagpur.in/uploaded/Report/academic%20report%2020-21.pdf">http://dakmnagpur.in/uploaded/Report/academic%20report%2020-21.pdf</a>
<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="http://dakmnagpur.in/uploaded/SSSQuestions%20dayanand%20college%202020-21.pdf">http://dakmnagpur.in/uploaded/SSSQuestions%20dayanand%20college%202020-21.pdf</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
nil	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	

03	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
nil	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
<b>3.2 - Innovation Ecosystem</b>	
3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge	
<p>The college has Research Committee, which includes all HOD's faculty members to monitor, promote and evaluate the research activities of faculty members. The faculty is motivated and encouraged for proposal / submission of Minor Research Projects on issues of regional importance .Almost all the faculty members have attended National &amp; International Conferences and Seminars and presented as well as published research papers in the proceedings.70% of the faculty members hold the doctoral degree, Three faculty members are Research Supervisor but no students awarded doctoral degree and few students pursuing Ph.D. under their guidance. One student has been awarded under the guidance of Dr Sujata Chakravorty</p>	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

nil

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
4	
File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The year 2020-2021 saw the Covid-19 pandemic at its peak. The sudden rise of the disease to pandemic proportions necessitated the sensitization of society towards it. The NSS unit of Dayanand Arya KanyaMahavidyalaya rose to the occasion and distributed self mademasks sanitizers, grocery kits in the neighbourhood. People were made aware of the norms to be followed through awareness campaigns. Posterdepicting the correct uses of masks, sanitizers and frequent washing of hands and social distancing were put up at strategic locations.RTPCR check up camps and vaccination centres were also set up NSS students teamed up with Sindhu Yuva Force to convince people to donate blood,which was in a cute shortage926 units of blood were donated.. A Road Safety drive, street play and rally for road safety awareness were conducted successfully .Students worked with Nagpur MuncipalCorporation for the pulse polio vaccine and eradicationdrive, going from door to door ,administering the vaccine.</p>	

1. NSNS Students participated in webinars on nutrition and immunity, role of music in releasing mental stress, conserving environment, song dedicated to corona warriors .
2. Appeal for protecting yourself by WHO, FIT India Movement ,registering in Arogya Setu App were undertaken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

23

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

515

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

nil

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dayanand Arya Kanya Mahavidyalaya, Nagpur is known for good quality education with Vedic culture as well as for its good performance in curricular, co-curricular activities and extra-curricular activities for which the institution provides the necessary facilities in the form of an up-to-date infrastructure. The college is situated in the north of the city and easily accessible with public transport. The infrastructure of the college is adequate to meet the requirement of its various stake holders.

The college campus has adequate space of 0.67 acres for all academic administration, co-curricular and extra-curricular activities. New facilities have been created and the old ones have been renovated. The college has a sufficient number of classrooms(22) which are good ventilated with spacious seating arrangements. In many of these classrooms, conventional as well as advanced teaching aid can be used. Other teaching learning facilities include ICT facilities and computer lab.

There are 2 seminar hall and one auditorium with good sound system for conducting curricular activities such as Seminar,

Quiz, Debate, Conference and all different competitions. Almost all departments have access to computing facilities. Central Library is accessible to all departments. Seminar hall with LCD projector and computers and laptops having latest configuration, with Internet connection to organize seminars, lectures and other academic activities and administrative meetings. Institute has one Conference room with AC and has seating capacity of 100 persons where internet and multi-media facilities, computers, Projector, White board, Scanner and Printer are available.

This year due to the pandemic and the need for online learning in addition to the above facilities the college has provided teachers and students with 2 tripods to enable online lectures, college has purchased ZOOM app.

Admission process was entirely online cloud based ERP software was purchased for admission. Exam was conducted in online mode. Several teachers have created their own blogs and youtube channels to disseminate study related videos and study material to students. Several webinars were conducted for students and teachers

Sanitizer stands were placed at each floor and enough sanitizers and body temperature checking machines were made available for the safety of the students and teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://dakmnagpur.in/infrastructure.aspx">http://dakmnagpur.in/infrastructure.aspx</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has played a Productive and supportive role in grooming students. Specific spaces have been earmarked for extra-curricular activities and made available to students. The college campus includes college building and playground measuring 0.67 acres. Total constructed area is 4500 sq. ft. The constructed building has two floors with the first and second floors being utilized for teaching purpose. On the ground floor, an auditorium, a playground, a canteen are situated. In all there are 32 rooms in existing building.

The college has good collection of dresses costumes, ornaments/

jewelry, accessories for various dance and drama activities which is provided to the students free of cost at the time of various programs. Gujarti chaniya choli, Sindhi traditional costumes, White sadi and blouse sets , Military sets, dandiya and several decoration accessories are available with the college.

During the pandemic the institution has taken adequate care to create awareness about mask wearing, social distancing and washing hands. Posters were placed at several strategic locations in the college. Website links to e newspapers was provided. A whatsapp group for e newspapers on demand was also created. In addition every class has its own whatsapp group and subject groups as well.

The college has well equipped sports room with facility of indoor and outdoor games. Sufficient material to facilitate sports activities like cricket, football, badminton, hockey, volleyball, table tennis, gymnastics, kabaddi, kho-kho, chess, athletics, badminton, woodball and etc. Well equipped gymnasium which provides all facilities.

All the indoor games are played inside the premises and for outdoor games like cricket, football, athletics we use Mecosabagh Ground. Specialized games and sports is available. For health care first aid is provided to students and staff. indoor gym with necessary fitness equipments is also available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://dakmnagpur.in/gallery.aspx">http://dakmnagpur.in/gallery.aspx</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Dayanand Arya Kanya Mahavidyalaya library has been established since 1989. Entire library is housed in a big hall which has circulation near the entrance followed by the reading room area followed by shelf of books, volume, IT zone for surfing, OPAC photocopying unit. The aim of centre is to inculcate reading habits and encouraging research and academic activities by rendering information service at undergraduate

as well as post graduate level. The library is under surveillance of CCTV. The library has a stock of more than 13208 books and supply of 32 journals and magazines, 7 newspapers on regular basis. CD, E-book, E-journals 10 E-news papers plus audio video cassettes are also available for reference. The Library has Subscribe to N-List Infibnet facility. The library follows Dewey

decimal scheme for classification. Last 10 years old question paper and syllabus of RTM Nagpur University are available in the library.

Library have subscribed software Named LIB-MAN Software Library Management System, an ideal library automation package.

LIB-MAN is integrated multi user, multi-lingual package which computerizes all the in-house operation of library.

The website provides various links for extra references such as competitive exams, swayam portal link, aryasamaj literature etc

Nature of automation (fully or partially) - Library is partially computerized. Acquisition, cataloguing, circulation, newspaper, journal entry are done by computers. All MIS analysis and reported by LIB-MAN.

Version - The software version is 1.0 Product No. MSERP / 0320/16/0014

Year of installation - 2006

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals**

during the year (INR in Lakhs)

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

23861

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

50

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college regularly updates and maintains its IT facilities. All computer related facilities are given a contract of their maintenance annually to Tangent computer Services. The ICT Smart Class Seminar Rooms and the related systems are maintained with AMC of the corresponding service provider. The college website has maintained regularly by AMC with MasterSoft ERP Solutions Pvt. Ltd. The AMC of CMS Software Is also made with MasterSoft ERP Solutions Pvt. Ltd. The maintenance of UPS and the Generator is regularly done by AMC at Sunshine Enterprises. Electrical and the Plumbing related maintenance is done with the help local skilled persons .

Library software -LibmanMastersoft is maintained regularly by AMC.

During the year 2019-20 and 2020-21 regular AMC with Target was discontinued, but all repairs and maintenance was done with the help of local skilled persons

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

73

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical facilities including Laboratories, Classrooms and Computers etc. are made available for the students those who are admitted in the college. The students seek admission to desired courses including a laboratory curriculum they are charged for the laboratory expenses at the time of the admission as suggested by the statutory body in addition to that a non-salary grants are allocated for the maintenance of the laboratories and the classrooms which a part of the teaching and the learning processes.

The classrooms boards and furniture facilities are utilized regularly by the students but sometime it is also made available for the other governmental and the non-governmental organizations for conducting the exams , university exam, elections etc, if not in use for the said period. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non-teaching staff and in major cases the college goes for the maintenance contract to local experts.

The college garden is maintained by the gardener appointed by the Governing body ( Arya Vidhya Sabha).

Music instruments are utilized regularly by the enrolled students and the maintenance of these instruments done through call basis to local experts.

The college has adequate number of the computers with internet connections and the utility software's distributed in different locales like office, laboratories, library, departments etc. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. The central computer laboratory connected in LAN is open for the students as time permits them, the office computers which are also connected

through the LAN is consisting of the office software making work easier and systematic are restricted their use only to the appointed office staff. The library is also provided LAN facility for the computers and they are loaded with the library software. The departments and the staff can make use of the computer system with internet at their seating places in addition that some of the staff has their own laptops and the internet.

All computer related facilities are given a contract of their maintenance annually to Tangent computer Services. This year 2019-2020 and 2020-2021 AMC was discontinued. All repairs and maintenance was undertaken with the help of local skilled persons. The ICT Smart Class Seminar Rooms and the related systems are maintained with AMC of the corresponding service provider. The college website has maintained regularly by AMC with MasterSoft ERP Solutions Pvt. Ltd. The AMC of CMS Software Is also made with MasterSoft ERP Solutions Pvt. Ltd. The maintenance of UPS and the Generator is regularly done by AMC at Sunshine Enterprises. Electrical and the Plumbing related maintenance is done with the help local skilled persons .

#### Academic and Support Facilities

The academic support facilities like library, the sports and the other platforms supporting overall development of the students .The activities like fumigation and keeping library clean is done frequently by library staff., Library software -LibmanMastersoft is maintained regularly by AMC

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

##### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

488

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
30	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>C. 2 of the above</b>
File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

150

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

150

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

<b>04</b>	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	No File Uploaded
<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	
<b>30</b>	
File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>	
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>	
<b>0</b>	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded
<b>5.3 - Student Participation and Activities</b>	

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

This college has students committee which is the most important wings that represents the student body. Student Council Committee. IQAC member, Class Representative, Cultural Committee, NSS, NCC, Sports Committee, Alumni Committee, The Student Council Committee was organized in 2012 on basis of highest marking the C.R. was nominated. Sports, cultural Programme, NSS, NCC students representatives were unanimous selected by the Principal and Staff member. The representatives works for the students under the guidance of the teacher. Regular meetings were held to inform the students regarding various activities from time to time. The students representative conducts various programme like cultural, sports etc under the supervision of the teachers. The different departments like Anti-ragging cell, ICC, Health Cell organizes programmes like Health check-up, Dental Check-up, Sickle Cell awareness programme, Brain Day Programme, Blood Donation camp, the students representatives play vital role of leadership. The students in fund raising the economically backward class for fees submission. The volunteers work for enrolling the students in NSS, NCC, voters list etc and help in arranging programmes like Maharashtra Carnival Programme Students Day, Teacher's Day, Promote admission the college, informing about Objectives of

Student Council Cell The aspirations of the students Representative Council include representing the interests of the entire students and promoting social responsibility in the local community. Building team spirit by encouraging students to participate in all the curricular and cocurricular activities. Supporting the welfare of the student body as whole. Providing an environment for students to as certain and discuss student opinions. Fund raising activity for economical backward students. Developing relationships and supporting the activities of other cells of the college. Brining the college and wider community closer together by supporting community programmes and charities. Creating leadership opportunities for the students.

File Description	Documents
Paste link for additional information	<a href="http://dakmnagpur.in/PhotoGalleryDynamic.aspx">http://dakmnagpur.in/PhotoGalleryDynamic.aspx</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

This year because of Pandemic situation all the programs were organized under Gayatri Chhatra Sangh in online mode such as WhatsApp group, Google Meet, Zoom app etc. Alumni association provides the alumni to come together share their academic, social and life experiences with one another and also acquainting the Alma mater with useful information which help the all round development of the educational activities going on. Maintaining close relationship with alumni association organize Alumni meeting as they all interacted with one another also some alumnis are selected as member for Association. In this way some students become member of the association they took active part in all on going programs or activities. For our independence Day program huge number of alumnis come together celebrate and convey their gratitude towards the Nation through their speech. Also we organize Hindi Diwas program invite a group of Artists. We also conduct programs invite some experts who guides these alumni for Banking exams Net/Set exams, LIC agents so on. College organizes various competitions like Music, Debate, Quiz, Essay writing so on so many alumni come work as a volunteer for the program also participates in Quiz, Music debate, in this way the college maintains close relationship with alumni keeping up the sense of belonging to the college from where they have completed their graduation. Also organizes health related activities like gynec problems, eye check up, H.B. check up, blood donation camps etc. Alumni participates in these programs. In this way Gayatri Chhatra Sangh an Alumni association organizes various programs for our alumni maintain good relationship with them.

File Description	Documents
Paste link for additional information	<a href="http://dakmnagpur.in/PhotoGalleryDynamic.aspx">http://dakmnagpur.in/PhotoGalleryDynamic.aspx</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

### 6.1.1

We know that the Calamity that befall caused by Corona pandemic every walk of life disturbed all regular activities of each and every educational institution. So was with Dayanand Arya Kanya Mahavidyalaya. But it has been the undaunted, courageous, determination, dedication, concern, will-power of Honorable Management Members and Principal who personally visited the families and gave a big helping hand by providing food, groceries, masks, sanitizers, medicines and so on.

The Governance of any institution is found to be reflective of the vision and mission of the parent or founder body of the institution. The working structure, the activities taken up, involvement of all related to the institution, their dedication and devotion for the fulfilment of the aims fixed all show how the institution is making efforts to realise the vision & the mission. Dayanand Arya Kanya Mahavidyalaya Jaripatka, Nagpur is exemplary of this. The college was started 30 years ago by Arya Vidya Sabha a charitable & philanthropic institution with a great vision of providing higher education to girl students coming from the poor and minority families residing in Jaripatka and its surrounding area in Nagpur. The founding members of Arya Vidya Sabha observed that the girls after passing 10th or 12th std. classes were forced to discontinue their education as such were unable to pursue higher education for following reasons -

1. There was no girls' college in Jaripatka or in its vicinity. Parents were reluctant to send their daughters to a co-education college.
2. For various social reasons the parents preferred to get their daughters married at early age.
3. Financial inability and fear of their daughters going astray or traditional attitude towards womenfolk deprived girls of higher education. The establishment of the college was a great step in women's education and their empowerment.
4. It was not an easy task (even today) to convince & pursue parents to send their daughters to college. Yet, the members with progressive and philanthropic spirit would see the parents, telling them the importance of higher

education for girls, help them financially for the education of their daughters, make them aware of the problems their daughters may face owing to early marriage and so on. Even the Principal, teaching and non-teaching staff members join hands with the members of Arya Vidya Sabha for the admission of girls to the college.

5. The vision & mission is a kind of part of the contribution of Arya Samaj founded by Swami Dayanand Saraswati who worked for the cause of women folk in India. The governance of the college is as follows
6. 1. Parent body - Though it is mainly a policy making body, the members show their active & constructive involvement in the proper running of the institution. Their time to time visits and supervision and cooperation spirit testify to their concern for the fulfilment of the vision & mission of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### 6.1.2

Any institution runs properly, progressively and effectively when its governance is systematic and based on proper decentralization of all activities and strong and visionary leadership. The governance of Dayanand Arya Kanya Mahavidyalaya is always had a vision to globally strengthen, sustain and professionalized knowledge through creative research and teaching and collaborating with others organizations.

Taking all the things into consideration of Covid Pandemic the Management and Principal shown their undaunted determination, dedication and concern for affected people. She immediately created a new Helpline Cell for students and give them message not to fear and panic in this pandemic situation but fight like a brave soldier and secure 1st,5th,& 8th merit in Hindi Literature.

1. Parent Body
2. L.M.C.

3. Principal
4. College Development Council
5. Various Committees
6. Students Council
7. Sports Department
8. Alumni Association
9. Women's Cell
10. Health Cell
11. Career Cell
12. Grievance Cell
13. N.S.S.
14. Examination Committee
15. Subject wise departments
16. Helpline Cell

1. Parent Body - Arya Vidya Sabha is the parent body that has founded the college. It is a policy making Body. The members take personal interest in the college activities they visit college from time to time. A very co-operative and constructive report is found between the college staff and the members.
2. Local Management Committee - The body consists of members nominated by the Parent Body, Principal as the Secretary, representatives of teaching and non- teaching staff. It supervises the college activities, looks after the financial, educational, administrative, aspects of the college. All proposals, plans etc are discussed and sanctioned by this body.
3. In consultation with the staff, the Principal prepares a comprehensive working structure. Work allocation is done, various committees are formed - the whole road map of the college activities for the session is prepared in the beginning of the session under the guidance of the Principal. Teachers are on various committees and are responsible and answerable to the principal for the work allocated to them.
4. Staff Council - It is a body of teachers. Regular meetings are held under the chairmanship of the Principal. All issues, plans, educational activities like prospectus, syllabus, etc are discussed in these meetings. Allocation of work is done.
5. The college has following committees, consisting of teachers as members. A senior teacher is appointed as convenor and other members work under her guidance.

Students Council - The college students council consists of students nominated from each class as class representatives. These class representatives elect U.R. (University Representative) This council organizes various programmes planned by the university (Debate, Elocution, Singing). Three students of M.A Hindi Literature stood in Merit.

Sports Department - The college has a separate Department for sports. Various sports activities are organized. Students are prepared to participate in competitions organized by the university and other sports organizations. The Department organizes lectures, Camps, Workshops related to Health, Yoga, in online mode such as Google meet ,Zoom Cloud etc.

Alumni - Alumni is an association of ex-students of the college. The association holds a gathering of ex-students in which these students share their college experiences, give suggestions for more effective activities of the college which would be more helpful to students for their personality development and career building. This Pandemic Year all allumnis were connected with Whats App group and Zoom cloud.

Parent Teacher Association - Periodical meetings of the association are held in the online mode such as Zoom Cloud,Google meet because of the Pandemic situation.The principal chairs the meetings. Academic progress of students, problems related to students are discussed. Parents also raise questions and problems in relation to their words. Cell has organised Covid Vaccination awareness program as well as lecture of Dr.Mamtani in online mode on Covid Guidelines.

Women's' Cell - This cell consists of teachers and students as members. The cell organizes lectures by doctors, social workers and other eminent citizens upholding the cause of women folk problems raised by students are discussed. From this year we have started celebrating National Women's Day remembering "Bharat Kokila,Dr.Sarojini Naidu".

Grievance Cell - The cell helps students to solve their problems in regard to their studies, health, cave teasing, by discussing and solve problems personally on call or zoom.

Career Cell - This year because of Covid 19 cell organizes lectures, workshops camp to guide students in employment job opportunities, personality development. Suitable advertisements

for jobs, various courses in Online line mode and also displayed on the notice board. Competative exam cell " Career Katta" has been formed.

Helpline Cell - Principal as the head of the Institution immediately create a new cell for the covid affected students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### 6.2 Strategy Development & Deployment

6.2.1 The Institutional strategic / perspective plan is effectively deployed

Due to Covid-19 Pandemic some Stragic Plans have been changed by the Principal. Due to lockdown each and every institusion was closed, studies and all the activities are transfered into online mode. For this different types of groups were created by all teachers.

The college creates its perspective plan every year focusing on improvement in the quality of education. This plan is implemented to achieve the vision & mission of the college. To frame this plan the IQAC conducts meetings in presence of Academic council and various committees, Alumni and various stake holders. Suggestions have been taken by all. The perspective plan is then framed & later executed by the IQAC.

Quality improvement strategies adopted by the institution is in various following ways

#### 1. Curriculum development :-

Strategy Type

## Curriculum Development

Curriculum designing and development is decided by the affiliating university. Principal faculty members interact with the university and provide their views related to curriculum development. Some motivated skill development faculty members are on board of studies and other university committees that design syllabus.

## Teaching and Learning

Teaching plan is prepared by teachers in their respective subjects and monitored by the principal for completion of syllabus. Teaching is strictly adhered to computer aided methods of teaching - Learning are used. Interactive learning facilities i.e. use of L.C.D. projectors, white boards and other technical modes like whats app, facebook, Blogs etc. in this Pandemic year are made available. Subjects related films, documentaries, live Lectures on You Tube are shown to students. Students are motivated to use computers for various technical work for technical awareness and guidance. Experts from other colleges are invited which may be beneficial to students.

## Examination and Evaluation

Semester examinations are conducted by the affiliating university. College conducts internal assessment of students according to the university guidelines. Students were made aware of online examinations because of covid. Teachers organised webinars for students and took mock test exams so that in final exams students should be prepared. Class test / Surprise test, student seminars, interactive sessions, practical examinations, debates etc are conducted online by the departments to evaluate the students performance.

## Research and Development

Faculty members are encouraged to contribute research papers to National International Journals to enhance their knowledge and also get inspired to undertake minor, major research projects to ICSSR. Three Journals - Kala Drishti peer reviewed with ISSN No, Literary Voices, Vishleshka are yearly published by the college.

## Library, ICT and Physical Infrastructure / Instrumentation

Due to Covid-19 - education was already convert into totally online pattern. looking all these things Principal Madam tied up the Liabrary with ERP Cloud Solutions so that office is fully automated. The college constantly encourages the use of ICT based techniques of study Learning sources, books, journals and magazines are available in the library. Faculty of access to ebooks, e-journals, databases, eshodhsindhu etc is provided to teachers and students through NLIST Log in . Use of ICT on teaching through L.C.D. Projector, white board, computer etc is made. Teachers are encouraged to use e-resources, audio and video resources and share them with students. Use of smart class rooms and seminar rooms is encouraged. No institution can achieve its stipulated goals withouts its proper functioning. The college has a very effective working system run under the able and dynamic leadership and guidance of the principal and strong and active support of the management. The principal is unquestionably a unifying link between one and the other segment of the college- management teaching and non teaching staff, and students, preparing congenial atmosphere in the college for smooth and fruitful working.

#### Human Resource Management

1) Good work is recognised and appreciated. 2) Self appraisal, confidential report for teachers, student's evaluation by teachers. 3) Students are encouraged to participate in seminars, special teachers, picnics, quiz, debate, music and other intercollegiate competitions to increase their skill and experience. 4) IQAC organises lectures of eminent passions for improving knowledge of teachers. 5) Staff members and students are made available e-resources thro NLIST, e-Shodhganga, e-pathshala, eadhyayan etc. and encouraged to utilise it. 6) Faculty members are encouraged to participate in training workshops and staff development programs.

#### Admission of Students

Taking into consideration of Covid-19 Pandemic Principal with all her teachers support created admission group for students and each and every important messages and notices were informed in this groups of whats app 'Helpline Cell' was also created for students. For admission of students and an admission committee is formed every year. As the pandemic situation was there, admission process were totally done in online mode. College admission rules are formed on the basis of rules guidelines received from university. as has been already mentioned basically

the college was started by Arya Vidya Sabha for the girls coming from the poor families and minority communities in Jaripatka which were financially helpless. college admission is on merit list. staff members help students to select the subject as per as their capacity.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://dakmnagpur.in/uploaded/COLLEGE_REPO_RT_2019-20.pdf">http://dakmnagpur.in/uploaded/COLLEGE_REPO_RT_2019-20.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

### 6.2.2

Dayanand Arya Kanya Mahavidyalaya functions in a very straightaway process and has all the policies in work making the college operate in a well organised manner. The Parent Governing body, the visionary trustees leads the Institutions towards superiority, capability and transformation. The Principal as the head of the Institution steers the college in the path of development IQAC fully supports the management in effective planning and executing strategies for improving the quality in the college.

The college was started for the education and welfare of girls coming from poor families residing in Jaripatka and surrounding area. Hence all institutional bodies from parent body, LMC to various committees, departments are well-organized and work in unison considering the well being and suitable education to these girls coming from poor strata of society.

Subjects like Home-Economics, Fashion Designing, Music, Languages and Literature - Hindi, English, Commerce etc are taught in the college, and also various short term courses were taught which are suitably helpful to girls in making their careers.

The Institution has constituted various committees & cells at the institutional and departmental levels for the effective functioning of the institution. These committees and cells support the management at every level and they take up the responsibility of moulding the students into good future citizens.

Women Cell, Health Cell organizes Lectures, work shops, Health camps in co-ordination with N.S.S so that girls may be well-educated or well-informed in maintaining good health.

Sports department holds Yoga and Pranayam work shops and lectures in online mode. Career cell, Grievance Cell personally help girls guiding them in solving their personal problems related to their health and family problems through personally on phone or whats app.

Being a girl's college generally lady teachers are preferred, so that students can easily share their problems with them. As we all suffered in this pandemic situation Principal with support of management give financial support to poor students as well as non-grant staff and also fulfill other requirements of their families also.

As the girls come from poor families, parent body members, L.M.C members, Principal, teachers, office staff and other philanthropic citizens financially help girls for their admissions and other requirements.

The Alumni association upholds the values of the college and contributes to its development. The policies and procedures are followed for the smooth functioning of the institution. The academic & administrative office of the college works in tune with the administrative set up and provides the required assistance in the functioning of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### 1. Faculty Empowerment Strategies

- The Institution has effective welfare measures for teaching and non teaching staff. Taking into consideration of Covid Pandemic, Dayanand Arya Kanya Mahavidyalaya creates a healthy atmosphere for the teachers as well as non teaching staff by providing following facilities to make them feel comfortable and motivate them to work in a satisfied manner-
- Specious staff room strictly following guidelines of Pandemic maintaining social distance and etc.
- Medical reimbursement in deserving cases.
- Provision of laptop to the staff.
- Coffee & tea during break.
- Free Wi-Fi facility and digital library facility.

- Staff who has been awarded Ph.D is honoured & felicitated.
- The required books for teaching and research are provided through the college library.
- A separate room for staff is allotted in the library.
- Two wheeler & Four wheeler parking facility is available for staff.
- A computer room with the printer for staff.
- Emergency medical support.
- Well maintained staff room, canteen & hygienic restroom.
- Orientations on new developments.
- Summer & winter vacations for the teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Dayanand Arya Kanya Mahavidyalaya believes not only in overall development of students, but also in the comprehensive development of the faculty as well. To give an opportunity to evaluate themselves and improve on the fronts where the faculty

needs attention, the college has a performance appraisal system for them.

There are various methods for teaching staff to ascertain their capabilities. First step is feedback form is taken from the students concerning the teaching skills and support provided by the staff in their learning process. During Covid-19 online process was provided, such as whats app group, Google meet, Facebook, Blogs, Email etc. The evaluating criteria of students for the faculty include preparation and quality of teaching, communication skills, remedial teaching skills, availability and approachability and ability to motivate them, concern for students referring to the library and reference materials to widen students knowledge and how much hold is there on the subject.

A self appraisal form is filled by the staff which covers the areas like research, social work swot analysis of the self and the subject they handle. Later their self-appraisal forms are evaluated by the Principal. The Principal evaluates the staff by their overall devotion and rate for their performances on various capacities.

During the appraisal meetings or discussion the teaching and non-teaching staff are also encouraged to give their suggestions and observations on the functioning of the institution. Principal observes very carefully and discuss important points on improving the functioning of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

#### 6.4. Financial Management and Resource Mobilization

The internal and external audit of the college is done every year by the Management. The internal audit is carried out by M/s Sahastrabudhe co, chartered accountant appointed by the Management.

External Audit is done by the Joint Director Higher Education, Nagpur Division. Every financial transaction has to be approved by the Principal Senior Superintendent of the college is responsible for maintaining the records. The records are kept intact and ready for verification at any point of time.

The internal audit is done in March every year. The Administrator along with his finance team conducts the internal audit. The institution submits all the records of the expenditure and income including invoices, vouchers, transfer details, salary details. MOU policy documents etc.

The administrator collects all the details from the college and carries out complete scrutiny of all the documents and later gives to a professional audit firm to prepare the balance sheets. The internal audit not only looks into financial affairs of the college but also examines the complete functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0.30

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The principal source of receiving grants is from state government .

The College is receiving following grants:-

- 1.Salary Grant
- 2.Scholarship Grant
- 3.Donations from private plyers(Sunshine Trust)
- 4.Admission Fee
- 5.Donation from Staff

The college has very strong and efficient system for proper and optimum utilization of grants.All the purchases are through proper quotations,which is invited in sealed cover and opened infront of purchase committee headed by the Principal,two senior professors and representative of management.Payment are made by cheque or online and no cash transactions is made.Every purchase is monitered strictly by the management. The grant is utilized as per the norms laid down by the issuing authority and for the headsit is released for.The funds are not delivered for any purpose other than it is meant for.Every year the budget is prepared and passed in the meeting of College Development Committee after discussion.The acconts are properly maintained and audited by Charterd Accountant every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### 6.5.1 Internal quality Assurance System

In order to enhance the quality of the institution the IQAC always works for the upliftment of the college and improves the quality culture of teaching learning process.

All the faculty members are encouraged and supported to publish research papers in reputed journals,UGC care listed journals and also participate in orientation, refresher, courses, workshops, seminars etc related to research, teaching and learning process.

Teachers are also encouraged to participate in university examination, moderation, paper setting and so on.

Principal takes initiatives to conduct home exams for the preparation of the students. It really helps to indentify the strength and weakness of the students.

The IQAC initiated the use of ICT in the teaching and learning process. The teachers make use of ICT tools to make their teaching interesting and very interactive so that the students take more interest.

The college also provides platform for the students to participate in various curricular activities like Inter-collegiate competitions, debate, workshops etc.

Several skill development courses are introduced and run by some departments. Like Home-economics, Fashion designing, commerce etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2 The Internal Assurance Cell is established as a quality enhancement of the college. It monitors quality in academic, teaching- learning process, and in research. It also conducts many collaborative activities related to NAAC assessment such as Mou's with other colleges and various National International institutions and conduct many Seminars and Webinars in Online Mode.

Department wise some courses were conducted in Online Mode such as knitting, embroidery, Baking classes, certificate courses in light music, harmonium playing etc. Functional Hindi classes are also conducted.

Faculty have been encouraged to present papers in conferences and supported to publish their research papers in referred journals. Most of the faculties have already published their research paper in National and International peer reviewed journals.

Institution has 90% of teachers who have completed their Doctorate degree and some are pursuing.

An important role of Alumni is there to contribute in the growth of the institution. The association provides a forum for the Alumni for exchange the ideas on cultural, social and academic issues and it really contributes to the welfare of society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of**

A. All of the above

**Internal Quality Assurance Cell (IQAC);  
Feedback collected, analyzed and used for  
improvements Collaborative quality  
initiatives with other institution(s)  
Participation in NIRF any other quality  
audit recognized by state, national or  
international agencies (ISO Certification,  
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Gender equality is one of the provocation faced by the society today. The college performs regular gender equity programs. Renowned guest speakers from various fields are invited to guide on the given topic which focuses the importance and contribution of women in the society. The college observes highest ethical standards and provides equal opportunity to all individuals irrespective of gender, race, caste ,colour, creed, language, religion ,political or other national or social origin etc. Annual gender sensitization action plan taken at college is as follows:- 1.Name of the program:Self Defence

Date:9/10/20

Number of participants:20 2.Name of the Programme:ParentsCounselling

Date:4/6/2021.

Number of Participants:300

Parents were guided to take a care of their children in pandemic situation. Principal madam guide the parents to take care of their family and get vaccinated. Dr Anju Mamtani Chief guest of the Programme brought awareness for vaccination.

a) Safety and Security:- \* Well trained and vigilant security guards at campus entrance. \* CCTV cameras installed on every floor for safety and security. \* Night patrol are appointed by the college \* Strict implementation of Anti ragging and Anti tobacco at the campus. \* The institute is the preferred college of parents for education of their girl child as evidence by the feedback of parents. \* Awareness programme by NSS department are conducted.

b) Counselling:- \* Professor guardians and Mentors are available for counselling of students. \* Grievance cell for staff and students. \* Competitive exam counselling by the UPSC exam committee and career counselling cell. \* Common room facility is provided for the students.

File Description	Documents
Annual gender sensitization action plan	<p><u>Dayanand Arya Kanya Mahavidyalaya has been successfully playing a preemptive role towards gender equity and sensitization of girl students towards gender issues and safety by means of providing various facilities and amenities, conducting awareness programme on health and Hygiene, self defense, karate, violence against women, legal awareness about women's rights etc so that our girl students become more confident and independent and to ensure that no girl is left behind to reach her full potential.</u></p>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>The girls are trained in defense and Martial Arts for the self defence and security in the society. The College counseling team prioritize the specific needs of the girls by focusing on the interlinked areas to tackle some of the most pressing challenges girls face. We provide counseling on health and hygiene issue including HIV/AIDS prevention, menstrual, Covid-19 Awareness, Vaccination drive etc. Experts are invited periodically to give an awareness lecture or talk on Women related health issues. The College maintained a well furnished common room for rest and recreation for the students. The common room is provided with attached washroom, sanitary napkin vending machine, etc.</u></p>
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>D. Any 1 of the above</b>

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has special facility to dispose off dry and wet garbage to mobile vans of Nagpur Municipal corporation which is collected separately in blue and green Dustbins.

**\*SOLID WASTE\***

The solid waste is generated by all sorts of routine activities carried out in the college that includes paper plastic sports waste etc. On each floor the waste is collected daily by the Safai workers and compile the waste in the dustbins -Green and Blue at ground level.The floor dustbins are emptied in movable containers/dustbin and is carried by Nagpur Municipal corporation.

**\*Liquid Waste\***

1.Sewage waste

2 .Liquid Waste

Liquid waste is drained out through proper inbuilt drainage system in the college premises which is attached to the the NMC outlets.

**\*E -Waste Management\***

Electronic Wastes are exchange in the buy back option taken for Technology upgradation.The e- waste generated from hardware

Which cannot be a reuse or recycled is being disposed off to authorised dealer.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>	<b>A. Any 4 or All of the above</b>
<ol style="list-style-type: none"> <li>1. Restricted entry of automobiles</li> <li>2. Use of bicycles/ Battery-powered vehicles</li> <li>3. Pedestrian-friendly pathways</li> <li>4. Ban on use of plastic</li> <li>5. Landscaping</li> </ol>	

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the</b>	<b>C. Any 2 of the above</b>

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

## 7.1.8\*

Institutions provides an altogether positive atmosphere for everyone with liberally and harmony towards cultural, regional ,linguistic, communal, socio economic and other diverseness. Different sports and cultural activities are organised in the college premises to promote tolerance and harmony. Memorial days like National and International Women's Day , Yoga Day, National Sports Day, Hindi Diwas, Reading Day, Rishibodhotsava are celebrated in the college. Institute has framed code of ethics for students and a separate code of ethics for teaching and non teaching staff. Which is to be followed by each one of them, irrespective of their cultural, regional, linguistic ,communal, socio economic and other diversities. The institution reaches out to community for providing better Health care. It organises health camps to serve the poor people of the society, health cell organises free Dental check up, Eye check up, Blood Donation camp every year.

In the Pandemic situation the NSS and Sports Department distributed mask in Indira Nagar society and groceries (oil,wheetflour, sugar,tea etc)to the unemployed families of our students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

## 7.1.9

Dayanand College takes pride in preparing a sound academic growth of the students. The college continuously works upon to develop every student as best Indians. In this regard the institution not only imparts a good quality education, but also a feeling of oneness amongst students through various programs.Our faculties

have always been striving hard in organising activities and webinars that not only initiate but also motivate the students to inculcate patriotism and unity. It is ensured that the students participate enthusiastically in all such activities. Even in the pandemic time online programs were organised through zoom platform to increase the level of awareness amongst the students.

**National identity :-**

The college celebrates Independence Day and Republic day with great enthusiasm. It also observes jayanti of Greatmen, NSS Founders Day, Constitution Day .

**Fundamental Duties :-**

It organises NSS day constitution day and various programs on co-curricular activities for the the propagation of fundamental duties and rights of the Indian citizen. The college has promoted students to participate in poster making competition. List of activities conducted in the institution for inculcating values for being goods citizens. The list is attached herewith.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Independence Day 15 August 2020:- Independence Day marks the end of British rule in 1947 and the establishment of a free and Independence Indian nation. The college celebrate the Independence day every year. Principal will hoist the flag and delivers speech highlighting about the significance of Republic Day to the student and staff and management members. National sport day 29 August 2020 National Sports day is observed every year to spread awareness about the importance of sports and games in the life of every individual. The day remembers the national sport personality who was one of the greatest field hockey players of all time. The sport department organizes National Sports Day every year and organizes Infra Department of sports in various sports. Teachers day 5 September 2020:- Teachers day is celebrated to acknowledge the challenges, hardships and the special role that teachers play in our lives. Teachers day is one such event for weak students and teachers equally look forward to. Gandhi jayanti 2 October 2020 :-honours Mahatma Gandhi Gandhi's role in Indian Independence, community, historical celebrations. Gandhi jayanti is an event celebrated in India to mark the birthday of Mahatma Gandhi. It is celebrated annually on 2 October then and Arya Kanya Mahavidyalaya celebrates Gandhi jayanti every year and remembers the significant role played by Gandhiji. Human rights Day 10 December 2020:- Human rights Day is observed by December 10 annually. The main aim behind celebrating this day is to improve the physical social cultural and spiritual well-being and welfare of the vulnerable group of people globally. Political science department celebrated human right day and highlights the importance of human rights to students. Eminent speakers are invited to deliver lecture on human rights. Republic Day 26 January 2021:-republic Day the date on which the constitution of India came into effect on 26 January 1950

replacing the Government of India Act (1935) as the governing documents of India and thus, turning the nation into a newly formed republic. Physical education and sport department celebrates the republic day every year principal will host the flag and deliver a speech highlighting about the significance of republic Day to the students and staff. Management members secretary presidents of Arya Vidya Sabha, members highlighting also speak along with principal. International women's Day 8 March 2021:- International women's Day is a time to reflect on progress made, to call for change and to celebrate x of courage and determination by ordinary women, who have played and extraordinary role in the history of their countries and communities. Our college celebrated international women's Day on 8 March 2021 since 8 March 2021 Celebration international women's Day, was celebrated health related problems of teenagers and young generations. Desktop speaker Dr Rajkumari Bhojwani principal doctor Shraddha Anil Kumar and program incharge was Dr. Indu Mamtani. International yoga Day 21 June 2020:- spreading growth development and throughout the world- making people or aware of physical and mental illness and providing solutions through yoga. It also aims to develop a habit of meditation for peace of mind health awareness which is necessary to survive in stress free environment. Dayanand Arya Kanya Mahavidyalaya department of physical education organised encourages yoga activities and sport Departments organised a small workshop on yoga and its significance to students and faculty members.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**BEST PRACTICES:1**

**\*TITLE:HARIYALI PEHAL\***

\*OBJECTIVE: To save Global warming

2. The Context: The concept is to save environment. Tree plantation is necessary because it is related to our basic need for healthy food and fresh air to breathe. Students learn to preserve biodiversity, conservation of water, soil, and control climate. Trees are only source of energy, absorbs harmful gases, helps to conserve energy, provide shelter to man and animals, healer of disease. All these points are necessary for students to pass on to the next generation.

3. The practice

Tree plantation in Dayanand Park and neighborhood is organised as well as nurturing of plant is done by the NSS volunteers.

PRACTICE:

The institution participated in MEGA TREE plantation organised by Mr Vicky Kukreja, Corporator of the area. Medicinal plants were distributed and planted by the students. Poster making competition was organised on Tiger Day to bring awareness among the students and society. World Environment Day webinar was organised to make students and parents aware regarding nature conservation.

Best Practices 2

Title :- Sankalp Purni Objectives:-

The main aim is to run the institution on the basic Principles of Swami Dayanand Saraswati to educate the girls. The girl child should be physically, mentally, and spiritually strong. It is the need to promote educational inclusiveness among economically backward students of society.

Context :- The moral of the student is diminishing and attraction towards materialistic world. The young students are attracted more towards the materialistic world and the moral in them is declining which is a matter of great concern. The NSS volunteers are taking a leading part in educating the orphans and the deprived students from the community. It is found that lack of education is the root cause for being diverted from the goal of life. Therefore the students are guided positive attitude towards life manners etc. They are guided for developing positive attitude towards life, inculcating moral values and good behaviour at home

and workplace. This is the challenges accepted by the faculties.

The Practice :-

The college carries this responsibility with utmost sincerity. Daily Yoga, morning prayers, which includes Gayatri Mantra and weekly Hawans.

Every year a week long Ved Prachar saptah is held. Learned people and seers deliver discourses. Rishi Bodhotsava Parv marks the day of attaining enlightenment by Swami Dayanand Saraswati. Incidents from the life of the great Saint are enacted by the students. On independence Day Republic Day, Hawans are performed for World Peace and National Integration. Students participate in cultural programmes. The spirit of patriotism is thus kept alive. They are reminded of their reach and cultural heritage.

Evidence of success :-

Students and people are performing Havans help in spiritual as well as environmental purification and the fact that the cultural programs of the college encourage the classical and folk traditions of India, with no place or vulgarity. Problems encountered and resources required:-

Problems are due to the Technological Savy and can be overcome through proper moral physical and academic education.

File Description	Documents
Best practices in the Institutional website	<a href="http://dakmnagpur.in/uploaded/Best%20Practices.pdf">http://dakmnagpur.in/uploaded/Best%20Practices.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Dayanand Arya Kanya Mahavidyalaya is run by Arya Vidya Sabha .The Institution is run on the basic principles of Arya samaj founded by Swami Dayanand. The motto of the institution is to to conserve Indian tradition and Vedic culture. Value based moral education is given to students by periodically by performing

hawansand spiritual discourses and bhajans. Swami Dayanand Saraswati was strictly against idoal worship and the vital principle of Swami Dayananda was that God is truth consciousness, Omnipresent, merciful ,unborn, eternal,creator .We observe "Mahashivratri" with langar prasadi. This is one of the most distinctive feature of the institution to eradicate superstition from the minds of the young girlstudents. Our institution being Minority oneand is situated in backward constituency needs to promote higher education to the students. The institution providesmoral, cultural and spiritual environment.

Co-curricular activities of the institution helps in grooming the personality of the students and provides a platform to explore their talent. Regular prayer ,hawan, assembly, yoga and spiritual discourse are part of our curriculum.

The management and the principal of the institution where aware of the critical condition on the people especially in the second wave of pandemic. NSS department of Dayanand Arya Kanya Mahavidyalaya motivated the students to run blood donation campaign. It was a noble act and a huge contribution in saving lives of the people through blood transfusion. In the month of December every Sunday. Awareness campaign was run by the staff and students in collaboration with Hindu Yuva force.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Future plans.

1. Organise more and more programmes for awareness regarding health, over all development of personalityofstudents,to increase participation of students in National and state level Sports.
2. Webinars on environmental conservation
3. To increase aluminiinteraction with regular students.
4. To motivate faculty members for FDP programmers.

5. To increase PhD enrollment of teachers as well as research supervisors of the faculty members.

6. Improve student placement faculty.

7 Start women study centre.

8. Every student and their family members to be vaccinated.

9. Every students be literate in computers financial planning yogasan to be healthy, wealthy and wise

10 Need to learn about the revolutionary Indian women who began the mission to educate women in India.

11. Learn the history of women leaders

12. Develop leadership qualities

13. Inculcate the importance of education in the students.